

Community Working Group Meeting # 2

Amherst Island Wind Energy Project / 160960595

Date/Time: February 13, 2017 / 7-9:15 PM
 Place: Amherst Island Public School
 Next Meeting: TBD
 Attendees: Ariel Bautista (Windlectric), Paul McCorquodale (Windlectric), Katharine Myrans (Stantec), Emma Malcolm (Stantec), Gwen Lauret (local resident), Larry Fleming (local resident), Janet Grace (local resident), Chris Raffael (MOECC)
 Absentees: Duncan Ashley (Loyalist Township)
 Distribution: All Committee Members

Safety Moment: Facilitator invited CWG members to provide a safety moment.

Item:	Action:
<p>Duncan Ashley sent his regrets prior to the meeting that he was unable to attend due to a conflict with a scheduled Council Meeting.</p> <p>Review of Agenda and Outstanding Action Items.</p> <p>The agenda was reviewed by the group. CWG members can forward agenda items to the facilitator in advance of CWG meetings.</p> <p>Action items from the January 19, 2017 meeting were reviewed. The status updates are as follows:</p> <ol style="list-style-type: none"> 1) Windlectric posted the Operations Plan on the Project website 2) Windlectric needs to post a link on the Project website to the IESO FAQ. 3) The CLC and CWG ToRs were updated and the CLC ToR was posted online. The CWG ToR can now also be posted. 4) Windlectric posted the Questions and Answers from the previous meeting on the website. 5) Windlectric was asked to provide a map identifying the fuel storage location on the island. As noted in the REA documents, fuel will be stored in Central Laydown Area. Windlectric acknowledges and is committed to complying with the 30 m setback requirement of storing fuel near a watercourse. The MOECC confirmed the 30 m setback is only a requirement for storing fuel near inland watercourses, and that fuel storage on water vessels is governed under a different set of regulations. 	<p>Windlectric to post a link to the FAQ page on the IESO website for information on the FIT contract.</p> <p>Windlectric to post the CWG ToR online.</p>

Item:	Action:
<p>6) Windlectric posted contact information for Tim Sullivan, Project Development Manager, on the website.</p> <p>7) Windlectric was asked to provide the estimated payment amount to the community: Windlectric indicated that the agreed-upon minimum value in the Community Benefits Agreement with the Township (available on the Township's website) is \$7,000 per MW rating of the project. This is approximately \$500,000 per year. A CWG member mentioned that there are other financial benefits besides those in the Agreement and recommended that Windlectric agreed to provide a "Community Benefits" section on the Project website to share information with the community regarding the benefits of the Project, including estimated payments, value in local tax dollars, local procurement information, domestic content regulations, etc.</p> <p>8) Windlectric was to look into setting up a "bounce-back" email response: Windlectric has attempted to do this but is having technical issues. Windlectric has tried to manually respond to all email inquiries, but remains committed to setting up a 'bounce-back' response. Some CWG members have been told by members of the community that are yet to receive a response to submitted emails. Windlectric noted that they will check to see if any emails are missing from their record, and will endeavor to ensure a response is provided.</p> <p>9) Windlectric was to look into the possibility of using the local church as an office (and to rehabilitate it): Windlectric confirmed that they looked into using the church as an office space. In discussions with the Township, it was determined that there are a number of issues with the church, and that likely the Township will not be able to lease it to Windlectric. CWG members suggested other potential buildings on the island, including the "old bank", the "blacksmith shop" or "Victoria Hall". It was also suggested that Windlectric consider using a trailer, however, there may be aspects of the Loyalist Township Bylaw that may prevent this. Windlectric to look into the by-laws around setting up a trailer as an office.</p> <p>It was noted by some CWG members, that members of the public still have an interest in attending CWG meetings. Windlectric noted that this request may be considered in the future, however, the current format of the meetings is generating a lot of positive discussion with members. Therefore, it is their preference to host a few more 'closed-door' meetings before reconsidering the format for the group.</p>	<p>Windlectric to consider setting up a Community Benefits information page on the Project Website.</p> <p>Windlectric will continue to investigate a "bounce-back" email and check for any missing email responses.</p> <p>Windlectric to look into other potential office spaces available on the Island and to review trailer by-laws.</p>
Company Updates	

Item:	Action:
<p>Island dock construction is underway and currently on schedule but is several weeks from completion (and is dependent on ice conditions).</p> <p>The CPU Amendment (related to the mainland dock on the Invista property) is under review. The CPU amendment submission was not posted on the Environmental Registry by the MOECC but documents can be obtained, in person, through James Mahoney in the Kingston MOECC Regional office. Mainland dock construction (in-water works only) will begin once the CPU amendment is finalized but will pause for fish timing restrictions and start again around July 1.</p> <p>The Operations Plan has been updated based on comments received from Loyalist Township on the latest version, and Windlectric is working with the Township on finalizing the Plan.</p> <p>The ERT appeal has been dismissed and Windlectric hopes this will provide assurance to the community that the Company is operating in accordance with regulations.</p> <p>Windlectric issued an apology letter to the community regarding the recent power outage. A final report is being prepared by Windlectric's sub-contractor that will detail the cause of the power outage. Windlectric asked the CWG for feedback on how the Company handled the incident, and sought recommendations for how best to distribute the \$7,500.00 donation to the community. The CWG members feel the donation should support a cause that directly benefits Amherst Island residents. Several suggestions were made but it was determined that the general community should provide input. Windlectric will post the question on their website and through social media and will consider sending a flyer to residents on the island asking community members how they would like to see the donation spent, with a specific cut-off date for receiving community input.</p> <p>Contact information for Dan Perrin (Site Manager) and Tim Sullivan (Local Development Manager) has been posted on the Project website. At the request of CWG members, it is also being included in the CWG meeting minutes:</p> <ol style="list-style-type: none"> 1) Dan Perrin, Site Manager – Phone Number: 613-985-4466 2) Tim Sullivan, Local Development Manager – Phone Number: 416-605-3070 	<p>Windlectric to provide CWG members with an updated mainland dock construction schedule via email, when available.</p> <p>Windlectric to consider sending out a flyer asking the community for their feedback on how the donation to the Island should be spent as well as setting up a comment box location and receiving input via email and phone.</p>
<p>CWG and CLC Terms of Reference (ToR)</p> <p>Final copies of the CWG and CLC ToRs were provided to the CWG and CLC members for signature. All attending members signed the ToR's. The absentee member will be provided with the ToRs for signature at the next CWG meeting.</p>	<p>Facilitator to bring the CWG and CLC ToR's to the next CWG meeting for final signature from absent CWG member.</p>
<p>CWG # 2 Review of Submitted Questions</p>	

Item:	Action:
<p>issuing a newsletter to community members, or posting a notice on the Project website to inform them of the laws and regulations around driving near flag-men on the road.</p>	
<p>CWG Discussion and New Questions</p> <p>CWG members presented new questions to the Company for discussion. The issues raised are detailed below:</p> <p>Q: Will the power lines be buried? Can Windlectric provide a map of which power lines will be buried and those that will be above-ground?</p> <p>A: The collector lines will be buried. From the substation to the island dock the lines will be above-ground on single steel poles with three conductors. There will also be a submarine cable. On the mainland there will likely be both above and below ground cables.</p> <p>Q: Are you working with the hydro company?</p> <p>A: Yes, Windlectric is having discussions with HONI. With regard to safety, where an access road to a turbine intersects with an existing hydro or utility line, Windlectric hopes to bury the line. Maps will be provided in the pre-construction report. The Project will connect with provincial hydro lines and not local lines.</p> <p>Q: Will there be 'red night-time lights' put on the turbines?</p> <p>A: Yes, these are required by Transport Canada and number of lights required is determined by Transport Canada based on the layout of the turbines and how closely they are grouped together.</p> <p>Comment: A CWG member was unable to print the schedules in the February 7th Operations Plan.</p> <p>Response: Windlectric will check to see if there were any formatting issues with the schedules in the Operations Plan, and will provide CWG member with a copy of the schedule.</p> <p>Q: Can Windlectric provide a map of all the trees that will be removed?</p> <p>A: This map will be provided in the pre-construction Report.</p>	<p>Windlectric to provide CWG members with a copy of schedules contained in the February 7th Operations Plan.</p>

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<p>Q: Can Windlectric provide a map of the road widening plans? A: This map will be provided in the pre-construction Report.</p> <p>Comment: The community has concerns with the proposed Communications Plan. It is noted that some of the communications methods used by the Company, such as Twitter, are not effective tools for some residents living on the Island. The CWG members noted that a newsletter and an electronic information board at the ferry would be a useful way to communicate updates and important information with residents.</p> <p>Response: Windlectric will consider other communication tools, as per the CWG's suggestion.</p> <p>Q: How will you manage drainage? A: The company has prepared, and will continue to prepare, stormwater management plans to address drainage concerns and assess impacts of impervious/compacted surfaces (e.g., access roads and laydown areas) on surface water runoff.</p> <p>Q: What does the Company plan to do when residents complain about noise? Will Windlectric halt operations? A: Windlectric is committed to following noise by-law requirements during construction as outlined in the Operations Plan for the Project. If, during the operations of the project, an issue arises where we are exceeding regulated limits, the issue will be addressed immediately.</p> <p>Comment: The Company has not been following the protocol and timeframes they committed to for posting and responding to questions submitted by members of the public.</p> <p>Response: Windlectric acknowledges that they need to post questions on the website in a more timely manner and are working on operational efficiencies to improve this process. As a default option, they will respond to all questions at the CWG meetings, and then the log will subsequently be posted on the Project website.</p> <p>Comment: The CWG strongly advocates for the development of a Community Newsletter. Members recommend it be distributed by mail-drop to residents of the Island and some residents on the mainland.</p>	<p>Windlectric to consider developing a Community Newsletter and establishing an electronic information board and posting at the Ferry docks.</p> <p>Windlectric to work on improving response time and process for posting and responding to questions submitted by the public.</p> <p>Provide an update on the development of a Community Newsletter at the next CWG meeting.</p>

Item:	Action:
<p>Response: Windlectric has been looking into the development of a Community Newsletter. We will provide an update of our efforts at the next CWG meeting.</p> <p>Comment: A CWG member said they believe the "Catholic Cemetery" was confused with the "Pentland Cemetery" in the February 7th Operations Plan.</p> <p>Response: Windlectric to look into this, and revise as necessary.</p> <p>Q: What plans does the Company have to identify waterlines? If water is affected, how quickly will this be fixed?</p> <p>A: Windlectric to provide a response in the Q&A Log.</p> <p>Q: What is the possibility that Algonquin Power will sell the Project in the next five years?</p> <p>A: At this point selling the Project is not being contemplated by the Company. Algonquin Power acquires projects for the long-term.</p> <p>Q: How is the value of the Project determined, is it the FIT contract?</p> <p>A: A number of factors are considered in determining is a project if profitable. The conditions of the FIT contract do factor into this, but are not the deciding factor.</p> <p>Q: Does the Company have a decommissioning plan in place?</p> <p>A: A Decommissioning Plan Report is part of the REA.</p> <p>Q: Has the Company established the transmission line route for the Project on the mainland? What was the permitting process for this?</p> <p>A: Yes, this has been established. The transmission line and the route of the transmission line is detailed and approved in the REA Amendment and the <i>OEB Leave to Construct</i> permit.</p> <p>The CWG discussed the issue of the Invista property and the CPU Amendment. It was noted that the other 'half' of the Invista property is not part of the CPU Amendment. The MOECC noted that the current CPU designation for property use is "ParkLand Use". This does not suggest that the property is a municipal, provincial or federal park.</p>	<p>Windlectric to revise Operations Plan if needed to correct names of cemeteries.</p> <p>Windlectric to provide responses to unanswered questions in the Q&A log.</p> <p>Windlectric to provide a written explanation of the zoning on the Invista property.</p>

Item:	Action:
As a housekeeping item, it was agreed that the timing of the CWG meetings would change from 7-9PM, to 6:40-8:40PM. The date of the next CWG meeting is yet to be determined.	
The meeting adjourned at 9:15 PM	

The foregoing is considered to be a true and accurate record of items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

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