

Meeting Record



Stantec

Liaison Committee – Meeting #7 (conference call)

Amherst Island Wind Energy Project

Date: Wednesday, May 8, 2013
Place: Conference call
Time: 5:00 pm to 5:45 p.m.
Next Meeting: To be determined
Attendees: Janet Scott, Nancy Pearson, Tom Sylvester, and Zander Dunn (Members)
Sean Fairfield (Algonquin Power)
Alex Tsopelas (Algonquin Power)
Kerrie Skillen (Stantec)
Rob Rowland (Stantec)

Discussion Item	Action
1. Confirm agenda	<ul style="list-style-type: none">• None
2. Status update on project Renewable Energy Approval (REA) process <ul style="list-style-type: none">• As members are aware, final public open houses were held March 5th and March 6, 2013. We explained to the public that the comment period would end March 15, 2013.• Finalized REA application and couriered to Ministry of Environment (MoE) on April 17, 2013. MoE received the REA application package on April 18, 2013.• REA application included the Consultation Report (which is a summary of all comments and consultation received from the public, including Aboriginal Communities, agencies (including the Township and County) and various other stakeholders (Non-governmental organizations).• On April 3, 2013 the Project received the Municipal Consultation Form from Loyalist Township. The plan is to respond to the municipal comments as appropriate and copy the MoE.• The County did inquire (via email) about submitting their comments. Algonquin Power spoke to the County representative and recommended they submit their comments before the end of the comment period but that in the event that they were received afterwards Algonquin Power would provide a response to their comments as appropriate. To date the County has not provided a completed Municipal Consultation Form.	<ul style="list-style-type: none">• None

Discussion Item	Action
<ul style="list-style-type: none"> • <i>REA Schedule</i> - Once an application is submitted: <ul style="list-style-type: none"> ○ The MOE reviews the submitted application to determine if all the required content has been included. This period of MoE review could take several months. If an application is determined to be Administratively Complete the applicant is notified and the review phase of the process will commence. ○ After it is deemed Administratively Complete, the MOE posts the application to the MOE Environmental Registry for public review for 30 days. ○ During the 30 day public review period the public can provide comment on the application directly to the MOE. ○ After the 30 day public review period is complete the MOE will complete their detailed technical review of the application. They have a 6 month service guarantee to reach a decision on the application. ○ The project will work towards obtaining the necessary Permits for proceeding with the Project. 	<ul style="list-style-type: none"> • Note: the MOE Environmental Registry is an online registry. The website is www.ebr.gov.on.ca
<ul style="list-style-type: none"> • Status update on project Endangered Species Act: • Species at Risk Report and Application was prepared and submitted to the Ministry of Natural Resources (MNR). Upon their review they will provide us with a draft Permit for review. This report is not part of the REA process. Algonquin Power is communicating with the Kingston Field Naturalists to discuss the application. 	<ul style="list-style-type: none"> • None
<p>5. Regulatory process next steps:</p> <ul style="list-style-type: none"> • There are additional regulatory authorizations that must be obtained for the project. The REA is not the only approval. During the next several months the following permitting will be required: <ul style="list-style-type: none"> ○ A Crown Land Interest Report is being completed with respect to obtaining land tenure from the Crown pertaining to the placement of the submarine cable on the bed of the lake and shoreline (island and mainland) and placing the temporary and permanent dock on the shoreline. This documentation will be provided to the Ministry of Natural Resources. Notifications have been sent out to adjacent landowner about the process. 	<ul style="list-style-type: none"> • None

Discussion Item	Action
<ul style="list-style-type: none"> ○ If the Project utilizes land owned by the Ministry of Transportation (MTO), for one of the proposed locations for the underground cable vault on the mainland, an Encroachment Permit will be completed (as per communications with the MTO). ○ Other permits to be obtained - Conservation Authority Permits, Navigable Waters (Department of Fisheries and Oceans), Aeronautical Clearance (Transport Canada) 	
<p>7. Other</p> <ul style="list-style-type: none"> ● Road infrastructure – the company is still working with the Township on finalizing the draft Community Benefits Agreement and the draft Road Use Agreement. <ul style="list-style-type: none"> ○ Question from PLC member – when will the company know exactly which roads will be used for transportation for the Project. It appears that the Township’s regular island road maintenance work is being delayed until the Project routing is finalized so that money does not have to be spent. <ul style="list-style-type: none"> ➤ The proposed routes were shown to the public at the town hall meeting on Jan 29th, 2013 (& posted on Project web site). There is still work to be undertaken to finalize these routes, including the development of a traffic management plan and emergency plan (consultation with the Township and their engineering department will occur). ➤ The company commitment, which would be incorporated in Road User Agreement, is, through an engineering assessment, to repair or upgrade roads utilized for the Project (at a minimum to what they were before the Project construction). ● Comment from PLC member - the project is fragmenting the community in addition the following concern was discussed: <ul style="list-style-type: none"> ➤ Ferry traffic is a concern – need to ensure that if Project is approved that access to ferry is not restricted. This issue is recognized and a traffic management plan will be developed (in consultation with the Township). 	<ul style="list-style-type: none"> ● None

The conference call adjourned at approximately 5:45 pm.

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The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Algonquin Power Co.

Sean Fairfield
Manager – Environmental Planning
Algonquin Power Co. (on behalf of Windlectric Inc.)