

Appendix F

Agency and Municipal Correspondence and Consideration by Project Team

Appendix F1

Generic Letters Accompanying Mailouts



Stantec

Stantec Consulting Ltd.
70 Southgate Drive Suite 1
Guelph ON N1G 4P5
Tel: (519) 836-6050
Fax: (519) 836-2493

September 13, 2011
File: 160960595

«Company»
«Street_Address»
«City» «Province» «Postal_Code»

**Reference: Amherst Island Wind Energy Project
Notice of Proposal to Engage in a Renewable Energy Project**

Attention: «First_Name» «Last_Name», «JobTitle»

Dear «Title» «Last_Name»:

Windlectric Inc (Windlectric) would like to take this opportunity to provide you with information on their proposed Amherst Island Wind Energy Project (the Project) within Loyalist Township in the County of Lennox and Addington, Ontario.

Please find attached the Notice of Proposal to Engage in a Renewable Energy Project for the above-mentioned project. As described in the Notice, the Draft Project Description Report is also available on the project website: www.amherstislandwindproject.com.

Windlectric is initiating the environmental approvals for the proposed Project. Presently, this includes a Renewable Energy Approval (REA) as required under Ontario Regulation 359/09 of the *Environmental Protection Act*. Windlectric has retained Stantec Consulting Ltd. (Stantec) to assist in the preparation of the REA application for the Project.

Your agency or group has been included on the project's consultation distribution list. If a Stantec representative has not already been in contact with you, we may contact you in the near future regarding the project and potential environmental information your agency may possess to assist in the permitting process. If our contact information should be amended please contact the undersigned at your earliest convenience.

To provide the project team with your comments or for further information, please contact us at the address below. For more information about the project, please visit the website: www.amherstislandwindproject.com.

Sean Fairfield
Manager, Environmental Planning
Algonquin Power Co.
2845 Bristol Circle,
Oakville, ON L6H 7H7
Tel: 905-465-4518
Sean.Fairfield@algonquinpower.com

Rob Rowland
Senior Project Manager
Stantec Consulting Ltd.
Suite 1 - 70 Southgate Drive
Guelph, ON N1G 4P5
Tel: 519-836-6966 ext 550
Rob.Rowland@Stantec.com

Stantec

September 13, 2011

**Reference: Amherst Island Wind Energy Project
Notice of Proposal to Engage in a Renewable Energy Project**

We look forward to working with you, and obtaining your valuable input, as this project progresses through the regulatory approvals process.

Sincerely,

STANTEC CONSULTING LTD.



Rob Rowland
Senior Project Manager
Tel: (519) 836-6050
Fax: (519) 836-2493
rob.rowland@stantec.com

Attachment: Notice of Proposal to Engage in a Renewable Energy Project

cc. Sean Fairfield, Algonquin Power Co. (for Windlectric Inc.)



Stantec Consulting Ltd.
70 Southgate Drive Suite 1
Guelph ON N1G 4P5
Tel: (519) 836-6050
Fax: (519) 836-2493

Stantec

November 1, 2011
File: 160960595

Agency
Address
City, Province, Postal Code

Attention: Title, Name, Position

**Reference: Amherst Island Wind Energy Project
Notice of Public Meeting**

Dear :

Please find attached the Notice of Public Meeting for the Amherst Island Wind Energy Project. The Notice of Public Meeting will be published in local newspapers on November 3rd, November 5th and November 10th. As described in the notice, Windlectric Inc. is proposing to develop the Amherst Island Wind Energy Project. All project infrastructure will be located within Loyalist Township in the County of Lennox and Addington, Ontario, as shown on the map embedded in the notice (Project Study Area).

Meeting Locations:

DATE: **December 6, 2011**
TIME: 5:00 P.M. to 8:00 P.M.
LOCATION: Amherst Island Public School
5955 Front Road
Stella, ON

DATE: **December 7, 2011**
TIME: 5:00 P.M. to 8:00 P.M.
LOCATION: St. Johns Memorial Hall
216 Church Street (County Road 7)
Bath, ON

Your agency or group has been included on the project's consultation distribution list. If a Stantec representative has not already been in contact with you, we may contact you in the near future regarding the Project and potential environmental information your agency may possess to assist in the permitting process.

If our contact information should be amended, please contact the undersigned at your earliest convenience.

Stantec

November 1, 2011

Page 2 of 2

**Reference: Amherst Island Wind Energy Project
Notice of Public Meeting**

We hope that you can attend the Public Meeting. Alternatively, to provide the project team with your comments or for further information, please contact us at one of the addresses below.

Sean Fairfield

Manager, Environmental Planning
Algonquin Power Co.
2845 Bristol Circle,
Oakville, ON L6H 7H7
Tel: 905-465-4518
Sean.Fairfield@algonquinpower.com

Rob Rowland

Senior Project Manager
Stantec Consulting Ltd.
Suite 1 - 70 Southgate Drive
Guelph, ON N1G 4P5
Tel: 519-836-6966 ext. 550
Rob.Rowland@Stantec.com

For more information about the project, please visit the website:

www.amherstislandwindproject.com.

Respectfully,

STANTEC CONSULTING LTD.

Rob Rowland
Senior Project Manager
Tel: (519) 836-6966 x550
Fax: (519) 836-2493
Rob.Rowland@stantec.com

Attachment: Notice of Public Meeting

cc. Sean Fairfield, Algonquin Power Co. (for Windlectric Inc.)



Stantec

Stantec Consulting Ltd.
70 Southgate Drive Suite 1
Guelph ON N1G 4P5
Tel: (519) 836-6050
Fax: (519) 836-2493

February 1, 2012
File: 160960595

Agency
Address
City, Province
Postal_Code

Attention: Agency_Contact

**Reference: Amherst Island Wind Energy Project
Notice of Draft Site Plan**

Dear Agency_Contact,

Windlectric Inc (Windlectric) would like to take this opportunity to provide you with information on their proposed Amherst Island Wind Energy Project (the Project) within Loyalist Township in the County of Lennox and Addington, Ontario.

Please find attached the Notice of Draft Site Plan for the above-mentioned project. As described in the Notice, the Draft Site Plan is available on the project website: www.amherstislandwindproject.com and in hard copy at the following locations:

County of Lennox & Addington
97 Thomas Street East
Napanea, ON
K7R 4B9

The Corporation of the Township of Loyalist
263 Main Street
Odessa, ON
K0H 2H0.

Your agency or group has been included on the project's consultation distribution list. If a Stantec representative has not already been in contact with you, we may contact you in the near future regarding the Project and potential environmental information your agency may possess to assist in the permitting process.

If our contact information should be amended, please contact the undersigned at your earliest convenience.

Windlectric is initiating the environmental approvals for the proposed Project. Presently, this includes a Renewable Energy Approval (REA) as required under Ontario Regulation 359/09 of the *Environmental Protection Act*. Windlectric has retained Stantec Consulting Ltd. (Stantec) to assist in the preparation of the REA application for the Project.

Stantec

February 1, 2012

Page 2 of 2

**Reference: Amherst Island Wind Energy Project
Notice of Draft Site Plan**

To provide the project team with your comments or for further information, please contact us at the address below.

Sean Fairfield

Manager, Environmental Planning
Algonquin Power Co.
2845 Bristol Circle,
Oakville, ON L6H 7H7
Tel: 905-465-4518
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Tel: 519-836-6966 ext. 550
Rob.Rowland@Stantec.com

For more information about the project, please visit the website: www.amherstislandwindproject.com.

Respectfully,

STANTEC CONSULTING LTD.



Kerrie Skillen
Project Manager
Tel: (905) 631-3923
Fax: (905) 631-8960
Kerrie.Skillen@stantec.com

Attachment: Notice of Draft Site Plan

cc. Sean Fairfield, Algonquin Power Co. (for Windlectric Inc.)



Stantec Consulting Ltd.
70 Southgate Drive Suite 1
Guelph ON N1G 4P5
Tel: (519) 836-6050
Fax: (519) 836-2493

Stantec

August 22, 2012
File: 160960595

«Agency»
«Street_Address»
«City» «Province» «Postal_Code»

Attention: «Title» «First_Name» «Last_Name»

**Reference: Amherst Island Wind Energy Project
Notice of Revised Draft Site Plan and Revised Study Area**

Dear «Title» «Last_Name»,

Windlectric Inc (Windlectric) would like to take this opportunity to provide you with information on their proposed Amherst Island Wind Energy Project (the Project) within Loyalist Township in the County of Lennox and Addington, Ontario.

Please find attached the Notice of Revised Draft Site Plan and Revised Study Area for the above-mentioned project. As described in the Notice, the Revised Draft Site Plan is available on the project website: www.amherstislandwindproject.com and in hard copy at the following locations:

County of Lennox & Addington
97 Thomas Street East
Napanea, ON
K7R 4B9

The Corporation of the Township of Loyalist
263 Main Street
Odessa, ON
K0H 2H0.

Windlectric is initiating the environmental approvals for the proposed Project. Presently, this includes a Renewable Energy Approval (REA) as required under Ontario Regulation 359/09 of the *Environmental Protection Act*. Windlectric has retained Stantec Consulting Ltd. (Stantec) to assist in the preparation of the REA application for the Project.

To provide the project team with your comments or for further information, please contact us at the address below.

Sean Fairfield
Manager, Environmental Planning
Algonquin Power Co.
2845 Bristol Circle,
Oakville, ON L6H 7H7
Tel: 905-465-4518
Sean.Fairfield@algonquinpower.com

Rob Rowland
Senior Project Manager
Stantec Consulting Ltd.
Suite 1 - 70 Southgate Drive
Guelph, ON N1G 4P5
Tel: 519-836-6966 ext. 550
Rob.Rowland@Stantec.com

For more information about the project, please visit the website: www.amherstislandwindproject.com.

Respectfully,

STANTEC CONSULTING LTD.

Kerrie Skillen
Project Manager

Stantec

August 22, 2012
Page 2 of 2

**Reference: Amherst Island Wind Energy Project
Notice of Draft Site Plan**

Tel: (905) 631-3923
Fax: (905) 631-8960
Kerrie.Skillen@stantec.com

Attachment: Notice of Revised Draft Site Plan
cc. Sean Fairfield, Algonquin Power Co. (for Windlectric Inc.)



Stantec Consulting Ltd.
70 Southgate Drive Suite 1
Guelph ON N1G 4P5
Tel: (519) 836-6050
Fax: (519) 836-2493

Stantec

December 21, 2012
File: 160960595

«Agency»
«Street_Address»
«City» «Province» «Postal_Code»

Attention: «Title» «First_Name» «Last_Name»

**Reference: Amherst Island Wind Energy Project
Notice of Public Meeting
Draft Renewable Energy Approval Report Package**

Dear «Title» «Last_Name»,

Please find attached the Notice of Public Meeting for the Amherst Island Wind Energy Project. The Notice of Public Meeting will be published in local newspapers on December 27th, January 3rd and January 10th. As described in the notice, Windlectric Inc. is proposing to develop the Amherst Island Wind Energy Project. All project infrastructure will be located within Loyalist Township in the County of Lennox and Addington, Ontario, as shown on the map embedded in the notice (Project Study Area).

Meeting Locations:

DATE: March 5, 2013
TIME: 5:00 P.M. to 8:00 P.M.
LOCATION: Amherst Island Public School
5955 Front Road
Stella, ON

DATE: March 6, 2013
TIME: 5:00 P.M. to 8:00 P.M.
LOCATION: St. Johns Memorial Hall
216 Church Street (County Road 7)
Bath, ON

Your agency or group has been included on the project's consultation distribution list. If a Stantec representative has not already been in contact with you, we may contact you in the near future regarding the Project and potential environmental information your agency may possess to assist in the permitting process.

If our contact information should be amended, please contact the undersigned at your earliest convenience.

Stantec

December 21, 2012

Page 2 of 2

**Reference: Amherst Island Wind Energy Project
Notice of Public Meeting
Draft Renewable Energy Approval Report Package**

We hope that you can attend the Public Meeting. Alternatively, to provide the project team with your comments or for further information, please contact us at one of the addresses below.

Sean Fairfield

Senior Manager –Project Planning
Algonquin Power Co.
2845 Bristol Circle,
Oakville, ON L6H 7H7
Tel: 905-465-4518
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For more information about the project, please visit the website:
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Respectfully,

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Rob.Rowland@stantec.com

Attachment: Notice of Public Meeting

cc. Sean Fairfield, Algonquin Power Co. (for Windlectric Inc.)

Appendix F2

Federal Agencies Comment/Response Summary

AMHERST ISLAND WIND ENERGY PROJECT
CONSULTATION REPORT
Appendix F2 - Federal Agencies Comment/Response Summary
April 2013

Date of Correspondence	Method of Correspondence Incoming	Date of Response	From	To	Contents of Correspondence	Project Response
July 25, 2011	Email	July 25, 2011	Robyn Budd, ENE	Sean Fairfield, Algonquin Power Co.	Provided a list of aboriginal communities and their contact information who are required to be contacted as part of the consultation process described in the Draft Project Description Report for the Amherst Island Wind Energy Project.	Internal communication to update the project mailing list.
August 17, 2011		Regular communication	Algonquin Power	Tracy Allison Fish Habitat Biologist Fisheries and Oceans Canada Eastern Ontario District	Data request regarding natural heritage.	Ongoing discussions.
August 17, 2011		Regular communication	Algonquin Power	Mathieu Leblanc, Natural Resources Canada	Data request regarding natural heritage.	Ongoing discussions.
August 17, 2011		Regular communication	Algonquin Power	Rob Dobos, Environment Canada	Data request regarding natural heritage.	Ongoing discussions.
August 30, 2011	Email	Ongoing discussion	Tracy Allison Fish Habitat Biologist Fisheries and Oceans Canada Eastern Ontario District	Rob Rowland, Stantec	Recommended that the local MNR and Conservation Authority be contacted for local information requests. Provided a weblink to the DFO Species at Risk map, provided a weblink to the DFO Operational Statement for Underwater Cables. Would like further information about the underwater cables to be used in the project, there is potential for collaboration between MNR Science and DFO to study the effect of electromagnetic fields on fish due to the transmission cables. Provided a research paper entitled "The potential effects of offshore wind power projects on fish and fish habitat in the Great Lakes" which outlines potential concerns of high voltage cables when placed on lake bottom.	MNR and CRCA contacted regularly as part of the Project. In discussion with DFO regarding cable crossing.

AMHERST ISLAND WIND ENERGY PROJECT

CONSULTATION REPORT

Appendix F2 - Federal Agencies Comment/Response Summary

April 2013

Date of Correspondence	Method of Correspondence Incoming	Date of Response	From	To	Contents of Correspondence	Project Response
September 13, 2011	Email	September 21, 2011	Sean Fairfield and Rob Rowland	Dave Ferris, NAV Canada	Windlectric provided NAV Canada with information relating to the proposed Amherst Island Wind Energy Project. Provided the Notice of Proposal to Engage in a Renewable Energy Project. Indicated that the environmental approvals process as part of the REA application has been undertaken and the REA application will be assisted by Stantec. Notified NAV Canada that their group has been included in the project agency notification list.	Indicated that file number 11-3449 was created for the submission relating to Amherst Island Wind Energy Project. NAV Canada stated that they require the maximum height above ground level, including blade tip, of the largest turbine model that is being considered to perform a preliminary assessment. The information was requested to be forwarded to landuse@navcanada.ca
September 19, 2011	Email	September 30, 2011	Hélène Dupuis, Ph.D. Natural Resource Sector Specialist, NB Environmental Protection Operations, Environment Canada	Rob Rowland, Stantec	The Fredericton office of Environment Canada indicated that they are not the appropriate office to be involved in this process. They gave Stantec contact information for the Ontario Region of Environment Canada, and the manager of the Ontario Region Assessment Section in Burlington. Mr. Rob Dobos is the manager of that section and his telephone number is 905.336.4953	Internal communication to determine whether Mr. Rob Dobos had been contacted or not. It was determined that he was contacted as his name is on the agency contact list.
September 21, 2011	Email	September 22, 2011	Mathieu Leblanc, NRCan	Rob Rowland, Stantec	Indicated that they had received the Amherst Island Wind Energy Project Data Request. Stated that NRCan, via its ecoENERGY for Renewable Power Program, has no involvement in the project.	Internal communication to ensure that NRCan was removed from the Agency project mail out list.
September 22, 2011	Email	No response required	Allison Berman Regional Subject Expert for Ontario Consultation and Accommodation Unit Aboriginal Affairs and Northern Development Canada	Rob Rowland, Stantec	Response to recent request for information concerning consultation with Aboriginal and First Nation communities in the vicinity of the Amherst Island Wind Energy Project within Loyalist Township, Ontario. Using the Aboriginal and Treaty Rights Information System (ATRIS), and a 100 radius surrounding the project location, information regarding potentially affected Aboriginal communities is presented in the report. This includes: Aboriginal Community Information Treaties, Claims and Negotiations Litigation	Documented.
October 13, 2011	Email	October 13, 2011	Paul Pinard, Land Use Specialist Supervisor, AIS Data Collection, Transport Canada	Rob Rowland, Stantec	Communication from Paul Pinard to inform Stantec that Tom Hollinger is no longer the Manager of AIS; he has been replaced by David Legault. Request that Stantec update their files to reflect this.	Indicated that the project contact list would be updated.

AMHERST ISLAND WIND ENERGY PROJECT

CONSULTATION REPORT

Appendix F2 - Federal Agencies Comment/Response Summary

April 2013

Date of Correspondence	Method of Correspondence Incoming	Date of Response	From	To	Contents of Correspondence	Project Response
November 2, 2011	Email	November 3, 2011	Stantec	National Radar Program	Stantec sent a Notice of Public Meeting for the Amherst Island Wind Project. The email provides the same notice that is to be put in local newspapers on Nov.3rd, 5th and 10th. The notice provides information for meetings to be held on Dec. 6th and 7th. Indicated that the agency has been added to the project contact list. Requested that any amendments to contact information be given as soon as possible.	Thanked Stantec for including the Meteorological Service of Canada in the email regarding the wind energy proposal on Amherst Island. Requested that an update be sent to weatherradars@ec.gc.ca if project plans regarding turbine number, height, placement or materials change.
November 7, 2011	Email	November 7, 2011	Hélène Dupuis, Ph.D. Natural Resource Sector Specialist, NB Environmental Protection Operations, Environment Canada	Rob Rowland, Stantec	The Fredericton office of Environment Canada indicated that they are not the appropriate office to be involved in this process, and that they had received a notice of public meeting for December. They gave Stantec contact information for the Ontario Region of Environment Canada, and the manager of the Ontario Region Assessment Section in Burlington. Mr. Rob Dobos is the manager of that section and his telephone number is 905.336.4953	Thanked Helen and apologised for the mistake, indicated that they would be removed from the agency contact list.
November 9, 2011	Email	November 9, 2011	José Fernando Mojica Manager, Hull, Mechanical and Electrical Marine Engineering, Integrated Technical Services, Canadian Coast Guard	Sean Fairfield, Rob Rowland	Indicated that they are no longer the contact person who is responsible for wind farm projects, and have not been for three years. Also indicated that they do not know who currently is in charge of these projects.	Removed from contact list.
November 14, 2011	Telephone	November 14, 2011	Rob Read, Environmental Assessment Officer, Environment Canada	Stantec	<p>EC and MNR have met to discuss the project. It was determined that, as REA is a provincial process, EC is not going to get involved or provide comment. (It is worth noting this is the standard approach with all REA projects. We can only assume a meeting between the two agencies to discuss was due to the higher level of controversy around the Amherst project)</p> <p>As EC has already met with MNR, and as they have decided not to get involved in the REA process, they are not interested in attending any inter-agency meetings.</p> <p>With regard to our information request, EC does not have any information to provide us. Any information they have would have provided to MNR, who would in turn provide it to us.</p> <p>With regard to any CEAA triggers. Rob was unable to determine himself if any triggers for a CEAA would be met. He recommended we provide our PDR to the Canadian Environmental Assessment Agency to make the determination.</p>	<p>EC and MNR have met to discuss the project. It was determined that, as REA is a provincial process, EC is not going to get involved or provide comment. (It is worth noting this is the standard approach with all REA projects. We can only assume a meeting between the two agencies to discuss was due to the higher level of controversy around the Amherst project)</p> <p>As EC has already met with MNR, and as they have decided not to get involved in the REA process, they are not interested in attending any inter-agency meetings.</p> <p>With regard to our information request, EC does not have any information to provide us. Any information they have would have provided to MNR, who would in turn provide it to us.</p> <p>With regard to any CEAA triggers. Rob was unable to determine himself if any triggers for a CEAA would be met. He recommended we provide our PDR to the Canadian Environmental Assessment Agency to make the determination.</p>

AMHERST ISLAND WIND ENERGY PROJECT

CONSULTATION REPORT

Appendix F2 - Federal Agencies Comment/Response Summary

April 2013

Date of Correspondence	Method of Correspondence Incoming	Date of Response	From	To	Contents of Correspondence	Project Response
November 14, 2011	Email	November 14, 2011	Lee H. Goldberg, P.Eng. Senior Engineer Radio Communication Systems Integrated Technical Services Canadian Coast Guard	Rob Rowland, Stantec	Mr. Goldberg indicated that he is the person in charge of wind projects at the Coast Guard. Stated that due to the location of the proposed project, no interference issues are anticipated. This is because the proposed project is not located near any coast guard radar or radio communications sites.	Thanked Mr. Goldberg for the information provided.
November 21, 2011	Email	November 22, 2011	Mark Slacke M.Sc. Environmental Officer/ Agent en environnement CSC - Technical Services	Sean Fairfield	Mark inquired about the possibility of him and three associates attending one of the open house sessions to observe the process. Indicated that this is of interest to CSC because they are involved in some small wind projects. Would like to know if this would represent any conflict of interest as they represent a group in Loyalist Township.	Sean responded by inviting Mark and his associates to the open houses as they are intended to be public meetings open to all the public.
November 22, 2011	Letter	N/A	Sue Macdonald Simcox, Transport Canada	Windlectric	In response to the notice of proposal sent to Transport Canada Navigable Waters Protection Program on November 1, 2011, the program has determined that the project is subject to the Navigable Waters Protection Act (NWPA) and an application for approval under the act will be required for the project. The letter provided information about the approval process as well as forms for a request for work approval.	An application for approval under the NWPA will be submitted.
November 25, 2011	Email	November 25, 2011	Corinna Dally-Starna	Stantec	Please change contact information for communication related to the project to John Oddie, Regional Administrator, Technical Service. Address as per signature block.	Confirmed that contact information would be changed.
December 12, 2011	Email	N/A	Algonquin Power	Transport Canada	As a result of the discovery that two private airfields are in operation on Amherst Island, an information request was submitted to Transport Canada by Algonquin Power in order to obtain public information and documents pertaining to these airfields as well as operating regulations to which these airfields must comply.	No response required.

AMHERST ISLAND WIND ENERGY PROJECT
CONSULTATION REPORT
Appendix F2 - Federal Agencies Comment/Response Summary
April 2013

Date of Correspondence	Method of Correspondence Incoming	Date of Response	From	To	Contents of Correspondence	Project Response
December 15, 2011	Letter	N/A	Stantec	Ms. Louise Knox, Regional Director, Canadian Environmental Assessment Agency	Stantec sent a project description report and project update to the Canadian Environmental Assessment Agency describing the study area and the components of the REA process that have been undertaken to date. Stantec requested advice on additional environmental assessments that may need to be performed for the project outside of provincial permitting and the REA process. Stantec indicated that the project intends to hold an inter-agency meeting in the new year to gain feedback on the project.	No response required.
January 17, 2012	Email	January 17, 2012	Stantec	Lillian Yao, Environment Canada Carolyn Rennie, Environment Canada	Provided Environment Canada (National Radar Program) with the coordinates of proposed turbine locations, turbine specifications and preliminary project layout. Requested that Environment Canada provide comment on the project with respect to radar installations, the closest being in Franktown Ontario.	Carolyn Rennie responded on behalf of the Meteorological Service of Canada and stated that any interference created by the project would be minimal and the agency has no concerns at this time. Indicated that if the number of turbines or their specifications changes the agency would like to be notified.
January 17, 2012	Email	January 18, 2012	Stantec	Captain Switzer and Mr. Lavoie National Defence Canada	Provided a copy of the project preliminary draft layout map and coordinates for the Amherst Island project. Indicated that the project has not yet received a WTA number.	Mr. Lavoie responded to state that the proposal had been reviewed with respect to the Department of National Defence's radio communications and indicated that there were no concerns at this time.
January 20, 2012	Email	January 20, 2012	Captain Switzer	Algonquin Power	The project has been assigned a DND case number of WTA-2009. Stated that their analysis of the project has shown that the proposal falls within one (or more) of the DND consultation zones. Stated that the proposal will require more detailed analysis to determine any possible effects/impact to the sites in question. The typical turn around time for a detailed analysis is from 2-6 weeks depending upon the size and complexity of the site in question.	Stated that Algonquin Power would follow up on the assessment within the next few weeks.
February 2, 2012	Email	February 3, 2012	Stantec	Lee H. Goldberg, P.Eng. Senior Engineer Radio Communication Systems Integrated Technical Services Canadian Coast Guard 519.383.1925	Sent a notice of site draft plan to the Canadian Coast Guard and indicated that it is also available on the project website and in hard copy at the County of Lennox and Addington, and the Corporation of the Township of Loyalist. Requested that they provide the project team with comments and provided contact information to do so.	Stated that there are no radio communication sites within the immediate vicinity of the proposed project area and that no interference problems are anticipated.

AMHERST ISLAND WIND ENERGY PROJECT
CONSULTATION REPORT
Appendix F2 - Federal Agencies Comment/Response Summary
April 2013

Date of Correspondence	Method of Correspondence Incoming	Date of Response	From	To	Contents of Correspondence	Project Response
February 2, 2012	Email	February 3, 2012	Stantec	Robert Davidge Land Use Specialist AIS Data Collection, NAV CANADA	Sent a Notice of Draft Site Plan to NAV Canada and indicated that it is also available on the project website and in hard copy at the County of Lennox and Addington, and the Corporation of the Township of Loyalist. Requested that they provide the project team with comments and provided contact information to do so.	Stated that they would be providing Sean Fairfield with the results of their land use assessment.
February 3, 2012	Email	February 6, 2012	Jim Chan	Stantec	Received Notice of Draft Site Plan. Would like to know if Environment Canada is receiving the information as well. Requested that a Stantec representative call him.	Spoke to Jim Chan. He asked about our discussions with other federal agencies and was satisfied that we had been talking to the right folks. Based on an amendment to the act last year the CEAA only gets involved in major projects. The onus is on the developer to work with the appropriate federal agencies to see if there will be a trigger for a CEAA screening as a result of impacts to features under their jurisdiction. If there is then they would become involved. He does not wish to be provided correspondence or participate in an interagency meeting.
February 8, 2012	Email	February 8, 2012	Hélène Dupuis, Ph.D. Natural Resource Sector Specialist, NB Environmental Protection Operations, Environment Canada	Stantec	Indicated that they were not the appropriate contact person, and that this correspondence should be sent to Rob Dobos. Requested that they be removed from the project contact list.	Responded to apologize and indicated that they would be removed from the contact lists.
February 8, 2012	Email	N/A	Captain Switzer	Algonquin Power	Indicated that a detailed review and analysis of the proposed site has been performed and there appears to be no potential for interference with radar or flight operations. Stated that there are no objections with the project as submitted; however, if the project scope or specifications change the DND must be consulted again.	No response required.
March 1, 2012	Email	N/A	Sandra Guido Senior Program Support Coordinator	Stantec	Stated that previous advisor Petra has moved on. The Advisor at REFO assigned to the Amherst Island Wind Project is Nathan Fahey. Nathan can be reached at (416) 212-2674 or by email at nathan.fahey@ontario.ca	No response required.

AMHERST ISLAND WIND ENERGY PROJECT

CONSULTATION REPORT

Appendix F2 - Federal Agencies Comment/Response Summary

April 2013

Date of Correspondence	Method of Correspondence Incoming	Date of Response	From	To	Contents of Correspondence	Project Response
April 10, 2012	Email	N/A	Scott English for David Legault, Manager of Data Collection - Aeronautical Information Services	Robin Skinner, HATCH	Proposal was evaluated and NAVCanada has no objection to the project as submitted. Advised that while the proposed wind structure is acceptable it does not constitute NAV Canada's approval for any other structure at this location such as a wind turbine. The nature and magnitude of the electronic interference to NAV Canada ground-based navigation aids, including radar due to wind turbines depends on the location, configuration, number and size of turbines. Requested to notify at least 10 business day prior to the start of the construction and upon removal, or should the project not proceed or structure is dismantled, advise accordingly so that the file can be formally closed. Indicated that NAV Canada's land use evaluation is valid for a period of 12 months; and the assessment is limited to the impacts of the proposed physical structure on the air navigation system and installations.	Documented.
April 10, 2012	Email	Regular communication	Scott English Land Use Specialist, Aeronautical Information Services	Algonquin Power	NAV Canada objects to the proposal due to impacts to the instrument approach procedures (IAP) for Kingston Airport. Suggested that the proponent redesign the IAPs to accommodate the current approach limits. Requested that AP contact Jackie McCarthy NAV CANADA Manager, Commercial Relations 613-563-5996 or Lancas.J@navcanada.ca to discuss the terms and conditions required for this wind farm. Requested that they be notified at least 10 business days prior to the erection of the turbines.	Consulted regularly with NAV Canada to redesign IAPs.
April 10, 2012	Email	N/A	Scott English Land Use Specialist, Aeronautical Information Services	Sean Fairfield	Provided letter from NAV Canada regarding the 37 wind turbines submitted on 2012-01-16. Requested to be notified at least 10 business days prior to the erection of the turbines. The notification requirement can be satisfactorily met by returning completed, signed copy of the attached form.	Documented.
April 30, 2012	Email	April 30, 2012	Sandra Guido Senior Program Support Coordinator	Algonquin Power	The MOE was contacted by Graeme McDonald who indicated that project representatives had not yet followed up with him regarding his building permit. The MOE would like to know if the project had reviewed the building permit and when they plan to contact Mr. McDonald.	Algonquin Power responded that the building permit had been reviewed and the project was in the process of evaluating the movement of two turbines adjacent to the property. This cannot be completed until the environmental constraints analysis has been completed. Stated that as soon as these details have been finalized the public and Mr. McDonald will be informed.

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May 18, 2012	Email	May 25, 2012	Keith Reilly, Acting Technical Team Lead, Civil Aviation Safety Operations, Specialties	Sean Fairfield	Indicated that Transport Canada was copied on the email dated April 10, 2012 from NAV Canada. Advised that after checking files, they have not received an application form for an assessment of lighting and marking requirements for the turbines. When ready to submit, should be aware that there have been recent changes to the regulations and standards associated with marking and lighting obstacles. The former CAR 601.19 has been replaced, with CAR601.23, CAR601.24, CAR601.25, CAR601.26, CAR601.27, CAR601.28, CAR601.29; and CAR601.19 with Standard 621. Provided links to new each of new regulations, and to Appendix C of Standard 621, which contain new form that needs to be submitted for future obstacle assessments.	Further to email received provided letter and form (with associated coordinates). Included information with respect to proposed project, for the Aeronautical Assessment for Obstruction Marking and Lighting such as; Aeronautical Assessment Form; general geographic location information; location map of project boundary in relation to nearest airports; copy of an excel spreadsheet listing the coordinates for the proposed turbines and estimated distances between the proposed turbines; copy of April 2012 letter from NAV Canada indicating communication and entering into agreement as prescribed in letter; and a copy of the email form Kingston Airport Manager, indicating the proposed project is not in any of the areas which fall under the Kingston Airport Zoning Regulations.
July 9, 2012	Email	N/A	caso-sac0@tc.gc.ca	Sean Fairfield	Provided one assessed Transport Canada Aeronautical Obstruction Clearance Form ATS-12-13-00004189. Also advised that a Land Use submission form is to be applied for and sent separately to NavCanada and provided email address to submit and link for acquire detailed description of requirements.	Documented.
July 12, 2012	Email	July 12, 2012	Michelle White Environmental Intern Environmental Protection Programs - Technical Services, NHQ Correctional Service Canada	Algonquin Power	Would like to know when the Public Meeting #2 for the Amherst Island Wind Energy Project has been scheduled for August 2012	Stated that the open house date had not yet been finalized and stakeholders and agencies would be notified when this occurred.

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August 23, 2012	Email	N/A	Jackie McCarthy Manager, Commercial Services Customer and Commercial Services NAV CANADA	Algonquin Power	<p>Now that the agreement is signed for the Kingston RNAV Rwy 07 and Departure Rwy 25 re-designs and flight inspections, I will provide you with an idea of the next steps. Please use the technical contact information that is found in the agreement if you would like a status update. (Schedule A page 10)</p> <ul style="list-style-type: none"> • AIS begin the re-design process. Larry McHenry is now the contact for IP redesigns. He can be reached at: (613) 248-3931 or mchenri@navcanada.ca. • *** You mentioned that your installation is delayed and that you expect the general construction to take place in September 2013. If the plans change and things happen between now and June of 2013, we would need to know in advance if the turbines are being erected to a height higher than the 'No impact' height so that we can issue the necessary NOTAMs to mitigate the impact. This is very important – please send the information to Land Use. • The flight inspection has to be performed no later than February 2013. You can contact the flight check coordinator (Jake Blair) around that time if you are interested in knowing when the flight check will take place. • An invoice will be prepared when the flight inspection is completed. The flight information associated with the inspection will be included with the invoice. • The designs should be published by June 27, 2013. 	No response required.
August 24, 2012	Email	August 25, 2012	Stantec	Scott English Land Use Specialist, Aeronautical Information Services NAV CANADA	Provided a copy of the Notice of Revised Draft Site Plan and Revised Study Area	<p>Please confirm that you will be submitting a new land use proposal if this revised area has any changes to the previously reviewed turbine locations and information as supplied in submission 12-0193.</p> <p>Relocation of any turbines can possible change the procedures that we need to modify for this project and must be re-evaluated to ensure there are not any height changes based on the new locations.</p> <p>We will need a new submission form, excel spreadsheet completed will all turbine details and a current 50k map depicting all the new locations to be reviewed.</p>
August 24, 2012	Email	N/A	Stantec	Scott English Land Use Specialist, Aeronautical Information Services NAV CANADA	<p>Provided all coordinates (37 turbines) and I have highlighted the four revised locations (note: The total structure height has been rounded up). Provided e-mail containing revised coordinates for four locations. Provided response email indicating the assessment of the four locations has been completed and no impacts found.</p>	No response required.
August 28, 2012	Email	N/A	Carolyn Rennie, Environment Canada	Stantec	<p>Carolyn Rennie responded on behalf of the Meteorological Service of Canada and stated that any interference created by the project would be minimal and the agency has no strong objections to the proposed Project. Indicated that if the number of turbines or their specifications changes the agency would like to be notified. Similar email provided in Jan 2012.</p>	No response required.

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August 29, 2012	Email	November 23, 2012	Algonquin Power	David McCormack (SMTP)	<p>Further to my voice mail message early this morning the following information is provided in order to obtain comments from your office with respect to the proposed Amherst Island Wind Project site on Amherst Island, Ontario.</p> <ul style="list-style-type: none"> • We are working with our consultant and reviewing the consultation requirements as it pertains to the Radio Advisor Board of Canada (RABC) & Canadian Wind Energy Association (CanWEA) technical information document re: The Assessment of the Potential Impact Of Wind Turbines On Radio Communication, Radar and Seism acoustic Systems. • One of the items of interest that we need to confirm is if the Amherst Island wind project will affect any seismological monitoring arrays – we believe it will not. If you can assist us it would be much appreciated. • Please find attached a copy of the Notice of Revised Site Plan and Revised Project Study Area – illustrates the proposed project location study boundary map. The proposed project will be on Amherst Island, Ontario • The project is current undertaking the environmental assessment phase of the project (Renewable Energy Approval process). <p>(a) Turbine coordinates – see attached an excel file for the respective turbines (b) Number of turbine: Siemens 23.-113 permitting 37 turbines. (c) Various rotor diameters: 113 m (d) Various turbine hub heights: 99 m (e) Estimated average diameter of the towers: (i) Base – approx. 4-5 m, (ii) near nacelle – estimated 2-2.5 m (f) The towers will be steel</p>	Indicated that the project is sufficiently distant from seismo-acoustic installations to pose no concerns.

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August 29, 2012	Email	N/A	Jim Chan Project Manager Gestionnaire de projets Canadian Environmental Assessment Agency Agence canadienne d'évaluation environnementale	Algonquin Power	<p>Thank you for your letter of August 22, 2012 addressed to Louise Knox, former Regional Director, Canadian Environmental Assessment Agency regarding the proposed Amherst Island Wind Energy Project – Letter Regarding Notice of Revised Site Plan.</p> <p>Firstly, I would like to introduce Anjala Puvananathan as the new Regional Director, Ontario Region, at the Canadian Environmental Assessment Agency.</p> <p>Secondly, please find attached information on the Canadian Environmental Assessment Act 2012 (CEAA 2012).</p> <p>Lastly, If CEAA 2012 is not applicable it is likely appropriate to remove me from the distribution list. Please continue to connect with the applicable federal (or provincial) authorities to fulfill other applicable legislative or regulatory requirements</p>	No response required.
August 29, 2012	N/A	N/A	Algonquin Power	Alex Beckstead, RCMP	<p>We are working with our consultant and reviewing the consultation requirements as it pertains to the Radio Advisor Board of Canada (RABC) & Canadian Wind Energy Association (CanWEA) technical information document re: The Assessment of the Potential Impact Of Wind Turbines On Radio Communication, Radar and Seismoacoustic Systems.</p> <p>One of the items of interest that we need to confirm is if the Amherst Island wind project is within 1 km (distance prescribed in the RABC and CanWEA technical guideline referenced above) from any RCMP communication tower. If you can assist us it would be much appreciated.</p> <p>Please find attached a copy of the Notice of Revised Site Plan and Revised Project Study Area – illustrates the proposed project location study boundary map. The proposed project will be on Amherst Island, Ontario</p> <p>The project is current undertaking the environmental assessment phase of the project (Renewable Energy Approval process).</p>	None received.

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August 31, 2012	Email	August 31, 2012	Mr. Mario Lavoie Spectrum Engineering Technician National Defence Défense nationale	Stantec	Have reviewed proposal in respect to DND's radio communication systems, and have no objections or concerns.	Thanked him.
September 5, 2012	Email	N/A	Allison Berman Regional Subject Expert for Ontario Consultation and Accommodation Unit Aboriginal Affairs and Northern Development Canada	Stantec	Stated that they had sent a response on September 22, 2011 regarding the proposed project, and that if the project area had not changed then they had no further information to provide. Requested that they be removed from the project mailing list if there is no further information required.	No response required.
October 2, 2012	Email	Regular communication	Environmental Coordinator	Stantec	Indicated being forwarded a copy of the proponent's letter by their NWP group. Explained that it appears there may be an NWP approval requirement. Since, it has been some time since initial response, included some updated information about potential Transport Canada interests. Advised to submit an application to the NWP group, if it has not already been done.	An application for approval under the NWPA will be submitted.
November 21, 2012	N/A	N/A	Algonquin Power	RCMP	Forwarded email sent to RCMP on August 29, 2012.	None received.
December 23, 2012	Email	N/A	Algonquin Power	Stantec	Algonquin Power forwarded documents that were provided by Transport Canada to Stantec. These include a letter indicating that there are no private airstrips registered on the island.	No response required.

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January 4, 2013	Email	N/A	Amy Liu Project Manager CEAA	Stantec	Thanked Stantec for the notice of public meeting dated December 21, 2012 . Indicated that as of July 6, 2012, the Canadian Environmental Assessment Act, 2012 (CEAA 2012) was brought into force and that under CEAA 2012, the proponent must provide the Canadian Environmental Assessment Agency (the Agency) with a description of their proposed project if it is captured under the regulations. Indicated that it appears that these regulations apply to this project.	No response required.
March 1, 2013	N/A	N/A	Algonquin Power	Martin Levert, CBC Technology	Provided a technical analysis report for their review regarding potential interference with their broadcast systems. Inquired whether two CBC owned television studies were shut down as of July 2012. Let them know the proposed Project has reduced the number of wind turbines from 37 to 36.	None received.
March 22, 2013	Email	N/A	Algonquin Power	Doris Dumais, Director Environment Approvals Access and Service Integration Branch, Ministry of Environment	A letter further to a conversation on March 21 with Mr. Romic of the Ministry of Environment with respect to the project Noise Assessment Report. Indicating a revised project description as a result of updated sound data provided by Siemens Canada. Provided a proposed approach for updating the Project description and Noise Assessment report for the REA, as was discussed with Mr. Romic.	No response required.

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March 28, 2011	Letter	N/A	Tom Beaubiah Biologist Catawaqui Region Conservation Authority	Sean Fairfield	Documented concerns about the Owls and indicated they are updating their Owl Woods Management Plan.	Documented.
May 10, 2011	Letter	N/A	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Provided draft Project Description Report	No response required.
May 10, 2011	Letter	N/A	Stantec	Ministry of the Environment	Provided draft Project Description Report and requested that they provide a list of aboriginal communities who have or may have constitutionally protected aboriginal or treaty rights that may be adversely impacted by the project, or otherwise may be interested in any negative environmental effects of the project.	Provided July 22, 2011 - see future reference.
May 12, 2011	Letter	May 30, 2011	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Requested Natural Heritage Data and Fisheries data.	The MNR suggested that the project review the Natural Heritage Assessment Guide for Renewable Energy Projects. Stated that 3 provincially significant wetlands are present on the island. Stated that there is a provincially significant Life Sciences ANSI area located on the south shore of the island. Stated that the island has Herring Gull nesting colonies and Cormorant nesting colonies. Recommended that fish habitat be verified through site investigation. Stated that there is potential for a number of species at risk to be present on the island. Indicated that the proposed site investigation work program has been reviewed.
May 12, 2011	Email	Regular communication.	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Provided proposed work plans for NHA and aquatic habitat.	Provided comments.
May 15, 2011	Letter	N/A	Ministry of Natural Resources	Stantec	License to collect fish for scientific purposes.	Documented.

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July 22, 2011	Letter	N/A	Ministry of the Environment	Algonquin Power	Provided Aboriginal Communities list.	Documented.
August 17, 2011	Letter		Steve Knetchell, CRCA	Sean Fairfield	Data request related to natural heritage.	
September 19, 2011	Email	N/A	Paula Terpstra Natural Heritage Coordinator Ontario Heritage Trust	Rob Rowland, Stantec	In response to the request sent by Stantec Consulting on September 13th, Ontario Heritage Trust reviewed the map provided and indicated that the land covered by the project area does not contain any Trust protected property. Ontario Heritage Trust did advise that a number of protected properties located in Kingston and Bath may be visually or aesthetically impacted by the project. The Trust encouraged Stantec to contact the Ministry of Tourism and Culture to confirm that there are no other cultural or heritage areas that will be impacted by the project.	Contacted the Ministry of Tourism, Culture and Sport.
September 20, 2011	Telephone	September 20, 2011	Steve Knetchell, CRCA	Sean Fairfield	Steve was interested to know the status of the project. Steve wanted to talk with Algonquin Power with respect to their plans for their land and adjacent land with respect to the owl woods and see if both projects are compatible (he mentioned their developing management plan).	Sean told Steve that Algonquin Power will be holding a meeting with them and perhaps the municipality/County in the near future. Sean asked Steve if he is allowed to e-mail the management plan he mentioned. He sent a copy via email.
September 22, 2011	Telephone	September 22, 2011	Lesley Rich, Conservation Ontario	Sean Fairfield	Contacted Sean and left a voicemail regarding the Notice to Engage. Lesley informed Sean that Conservation Ontario would not be participating in the project and that the Cataraqui Region Conservation Authority should be contacted for their participation.	Internal communication to ensure that Conservation Ontario was removed from the Agency project mailing list.
October 6, 2011	Letter	N/A	Paul McCue, Senior Program Consultant, Environmental Health Policy and Programs Section	Rob Rowland, Stantec	Thanked Stantec for the notice of proposal to engage letter. Indicated that the Public Health Policy and Programs branch is interested in the public health aspect of the proposal and would like to be kept informed of project developments. Indicated that the local medical officer of health for the project area should be contacted.	Documented. Distribution list includes the local health unit.
November 1, 2011	Letter	N/A	Ministry of the Environment	Algonquin Power	Provided Notice of Public Meeting and draft Project Description Report (dated November 2011)	No response required.

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November 1, 2011	Letter	N/A	Kingston District Office, Ministry of the Environment	Algonquin Power	Provided Notice of Public Meeting and draft Project Description Report (dated November 2011)	No response required.
November 7, 2011	Email	November 7, 2011	Mark Fox, P. Eng. Network Radio Engineer	Stantec	Indicated that public meeting notices have been received addressed to Lou Battiston and Bob Clements. Stated that these two individuals are no longer employees at the Government Mobile Communications Branch and that future communications should be directed to Mark Fox at the coordinates provided. Stated that the project has been assessed and is unlikely to affect the operations of Ontario's public safety mobile radio system.	Noted that project records would be updated to reflect the stated contact changes.
November 15, 2011	Email	November 15, 2011	Petra Fisher Senior Project Advisor Renewable Energy Facilitation Office Ministry of Energy	Rob Rowland, Stantec	Petra provided a form for REA proponent pre submission consultation with the MOE and indicated that if this form is submitted it can expedite the consultation process with the MOE and allow for a teleconference meeting to be conducted.	Documented.
November 15, 2011	Telephone	November 15, 2011	Petra Fisher Senior Project Advisor Renewable Energy Facilitation Office Ministry of Energy	Sean Fairfield, Rob Rowland	Petra was inquiring about consultation with MNR, in order to confirm that project representatives had been communicating with the MNR.	Rob Rowland spoke with Petra and confirmed that Stantec has been in communication with Eric Prevost of the Peterborough MNR, and that a wider interagency meeting has been planned for the future.

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November 23, 2011	Email	November 24, 2011	Tom Beaubiah Biologist Cataraqui Region Conservation Authority	Sean Fairfield	Tom had several inquiries relating to a presentation to be given to board members of the CRCA, who are landowners in the project area. Tom inquired about the length of the comment period following the first open house. Tom would also like a constraints map showing where turbines are to be placed.	Sean responded to provide Tom with a document detailing project set backs, the MOE consultation requirements and guide, and a project map. Sean indicated that a map showing proposed turbine locations would be made available at the open houses.
November 30, 2011	Email	N/A	Algonquin Power	Tom Beaubiah Biologist Cataraqui Region Conservation Authority	As a follow up to the previous communication with Tom Beaubiah, Algonquin Power informed him that all interested stakeholders are welcome to provide public comment at any time during the REA process. AP also stated that all comments received during the process would be included as part of the stakeholder consultation package of the REA report. AP welcomed Tom to present the findings from the first public open house at CRCA meetings, and stated that following the open house material that was displayed will be posted to the project website.	No response required
December 22, 2011	Letter	N/A	Jenn Lillie-Paetz Environmental Assessment Coordinator Mineral Developments and Lands Branch Ministry of Northern Development and Mines	Stantec	Thanked for the opportunity to comment on the project. Gave information about the mandate of the Ministry of Northern Development and Mines. Indicated that the proposed project is not within the jurisdiction of the Northern Development and Mines division. Provided information about the geology of the project area.	No response required.

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January 31, 2012	Letter	N/A	Stantec	Ministry of Tourism, Culture and Sport	Confirmation letter for Stage 1 Archaeological Assessment	No response required.
February 1, 2012	Letter	N/A	Ministry of the Environment	Algonquin Power	Provided Notice of Draft Site Plan and draft Site Plan Report.	No response required.
February 1, 2012	Letter	N/A	Kingston District Office, Ministry of the Environment	Algonquin Power	Provided Notice of Draft Site Plan and draft Site Plan Report.	No response required.
February 9, 2012	Email	February 9, 2012	Mark Fox, P. Eng. Network Radio Engineer	Stantec	Thanked Stantec for the project draft site plan and indicated that based upon prior assessment the project is unlikely to affect Ontario's Public Safety Radio system. Advised that reassessment would be required if the project boundaries or scope changed.	Thanked them for their message and indicated that the project boundaries are unlikely to change. Indicated that if the boundaries were to change the ministry would be notified.
February 13, 2012	Email	N/A	Ministry of the Environment	Algonquin Power	Provided crystalization table. Provided turbine coordinates and boundaries.	No response required.

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February 13, 2012	Email	Regular communication.	Tom Beaubiah Biologist	Stantec	Provided comments pertaining to the first public open house. Main concern was indicated as the potential for impairment of owl activity at the owl woods. Provided a table summarizing all comments that the CRCA would like to have addressed in writing.	Ongoing discussions with CRCA.
March 6, 2012	Email	March 6 2012	Sally Renwick A/ Team Lead, Environmental Planning	Algonquin Power	Indicated that Renee Bowler should be removed from the project mailing list, and that MNR comments would be provided by the Peterborough District office if they were required.	Thanked Sally for her comment and indicated that Stantec had been copied on the correspondence.
March 22, 2012	Email	Regular communication.	Tom Beaubiah Biologist	Stantec	Tom would like to inquire about the comments submitted on February 13th so that he could give a status update at an upcoming board meeting. Requested that Algonquin Power confirm receipt of the comments and indicate as to how they are being considered.	Ongoing discussions with CRCA.
April 2, 2012	Letter	May 11, 2012	Eric Prevost Renewable Energy Planning Ecologist	Algonquin Power	Provided a letter to provide guidance on the process for tender of crown land to support the proposed wind power development at Amherst Island. The proposed submarine transmission cable would occupy crown land on the lake bed of Lake Ontario. Indicated that section 6 of the MNRs permitting and approval requirements for renewable energy outlines the specific requirements for this type of request. Indicated the requirement for species at risk. Stated that planning for site investigation and monitoring take place in advance of the field season.	Algonquin responded to provide a brief summary of the engagement undertaken to date. This includes: 1. notice to engage 2. provision of project contact information to public 3. formation and meetings of public liaison committee 4. first set of public open house meetings conducted in December 2011 5. Distribution of preliminary layout 6. aboriginal consultation 7. draft site plan 8. agency consultation
May 10, 2012	Email	Regular communication.	Darren Keyes Senior Operations Manager - Marine Services Group ASI Group (ASI)	Stuart Jones, Ministry of Transportation	ASI Group will be conducting a survey of the proposed route for the submarine cable on behalf of Algonquin Power. The crew intends to be on site from May 14th to 28th pending weather conditions. Provided a description of the vessel "Inspector" and contact information for the crew. Attached a survey overview map.	Ongoing discussion regarding crossing the ferry bubbler system. Contacted MTO to discuss and address questions regarding crossing the ferry bubbler system.
June 19, 2012	Letter	July 9, 2012	Algonquin Power	Ministry of the Environment	Request to recrystallize the Project and request to extend submission deadline.	Approved request to recrystallize.

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June 27, 2012	Letter	N/A	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Provided final Work Plan for Site Investigations of Lake Ontario Shoreline	No response required.
July 24, 2012	Letter	N/A	Ministry of the Environment	Algonquin Power	Approved request to extend submission deadline.	No response required.
August 23, 2012	Email	N/A	Ministry of the Environment	Algonquin Power	Provided re-crystalization table. Provided turbine coordinates and boundaries.	No response required.
August 23, 2012	Letter	N/A	Ministry of the Environment	Algonquin Power	Provided Notice of Revised Draft Site Plan and Revised Study Area, a copy of the revised Draft Site Plan Report (dated August 2012), and a copy of the revised Project Description Report (dated August 2012).	No response required.
August 23, 2012	Letter	N/A	Kingston District Office, Ministry of the Environment	Algonquin Power	Provided Notice of Revised Draft Site Plan and Revised Study Area, a copy of the revised Draft Site Plan Report (dated August 2012), and a copy of the revised Project Description Report (dated August 2012).	No response required.
September 6, 2012	Email	N/A	Lisa Myslicki Environmental Advisor Ontario Infrastructure and Lands Corporation	Algonquin Power	Provided a letter indicating that the proposed project may take place on, or affect, lands represented by Infrastructure Ontario. Outlined potential negative impacts to Infrastructure Ontario tenants and lands, and suggested courses of action in these circumstances for proponents. Indicated that if there are no IO managed properties within the study area that they would like to be removed from the project mailing list.	Documented
October 5, 2012		N/A	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Draft NHA/EIS	N/A
October 15, 2012	Letter	N/A	Stantec	Stacy Sweezey, Ministry of Transportation	Information regarding marine geo-technical work adjacent to MTO lands.	N/A

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October 25, 2012		N/A	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Met with MNR to discuss draft NHA/EIS	N/A
November 9, 2012		November 23, 2012	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Revised Draft NHA/EIS	Received comments from MNR on the NHA/EIS
December 2, 2012		N/A	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Revised Draft NHA/EIS	N/A
December 4, 2012		N/A	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Additional NHA/EIS information submitted.	N/A
December 6, 2012		N/A	Stantec	Eric Prevost Renewable Energy Planning Ecologist	Additional NHA/EIS information submitted.	N/A
December 14, 2012	Letter	December 14, 2012	Eric Prevost Renewable Energy Planning Ecologist	Algonquin Power	Confirmation letter for NHA/EIS.	Thanked him for the letter.
December 21, 2012	Letter	N/A	Ministry of the Environment	Algonquin Power	Provided Notice of Public Meeting	No response required.
December 21, 2012	Letter	N/A	Kingston District Office, Ministry of the Environment	Algonquin Power	Provided Notice of Public Meeting	No response required.

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January 11, 2013	Letter	January 11, 2013	Algonquin Power	Ministry of the Environment	Request to update Underwater Archaeological Assessment Report	Approved approach for replacing reports.
January 17, 2013	Letter	January 29, 2013	Algonquin Power	Ministry of the Environment	Information regarding need to prepare a Property Line Setback Assessment Report.	Approved approach for preparing and consulting on the Property Line Setback Assessment Report.
February 14, 2013	Letter	N/A	Stantec	Ministry of Tourism, Culture and Sport	Confirmation letter for Underwater Archaeological Assessment Report	No response required.
March 13, 2013	Letter	N/A	Stantec	Ministry of Tourism, Culture and Sport	Confirmation letter for Stage 2 Archaeological Assessment	No response required.

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Appendix F3 - Provincial Agencies Comment/Response Summary

Date of Correspondence	Method of Correspondence Incoming	Date of Response	From	To	Contents of Correspondence	Project Response
March 15, 2013	Email	April 19, 2013	Donna Campbell, Cataragui Region Conservation Authority	Algonquin Power	Provided a letter with comments on the Amherst Island Wind Energy Proposal. Indicated that their primary interest is the conservation of natural heritage on the island. Provided comments on the natural heritage assessment report.	Thanked them for their review of the NHA/EIS. The project consultant (Stantec) completed a comprehensive assessment of the project study area in compliance with the Ministry of Natural Resources (MNR) reporting requirements. The MNR has provided a letter of confirmation indicating the report (including mitigation measures) was prepared using established MNR procedures and is acceptable. This letter will be included in the final Renewable Energy Approval application package.
April 5, 2013	Letter	N/A	Stantec	Ministry of Tourism, Culture and Sport	Confirmation letter for Protected Properties Assessment.	No response required.
April 12, 2013	Letter	N/A	Stantec	Ministry of Tourism, Culture and Sport	Confirmation letter for Heritage Assessment	No response required.

Appendix F4

**Interest Groups, NGOs, Various Agencies
and Ornge Comment/Response Summary**

**AMHERST ISLAND WIND ENERGY PROJECT
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Appendix F4 - Telecommunication and Radar System Providers Comment/Response Summary

April 2012

Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
Interest Groups and NGOs					
September 19, 2011	September 19, 2011	Grant Bain, Director, Planning & Development Sustainability & Growth Group City of Kingston	Rob Rowland, Stantec	Informed Rob that the notice dated September 13th, 2011 to George Wallace was forwarded to him as George is no longer the Director of Planning & Development for the City of Kingston. Indicated that all future correspondence should be sent to Grant using the contact information provided.	George Wallace was replaced by Grant Bain on the project contact list.
October 6, 2011	N/A	Murray Beckel on behalf of Mr. David Snow	Sean Fairfield	Communication by Murray Beckel to say that he was contacted by Mr. David Snow, Kingston Airport Manager, who would like to be included in the consultation process for the project. Provided a letter from NAV Canada addressed to Hatch outlining concerns for potential disturbance to ground based aircraft navigation equipment caused by the proposed project.	Documented. Are in discussions with NAV Canada.
February 9, 2012	February 9, 2012	Lauren Wright Executive Assistant Ontario Nature	Stantec	Indicated a change of address for the offices of Ontario Nature	Thanked them for their email and indicated that the project files would be updated accordingly.
May 3, 2012	May 10, 2012	Wayne Toms, Limestone School Board	Stantec	Would like a map of the turbine location proposed near the school with a 550 meter buffer marked around it. Received information from a concerned citizen.	Thanked him for his email regarding the proximity of the turbine S06 to the school. Stated that the setback distance from an institutional noise receptor such as an education facility is measure from the centre of the building, and that this distance is greater than 550 meters for this project. Provided a hyperlink to the draft site plan for the project, which provides turbine coordinates for the project. Provided project contact information.
May 25, 2012	N/A	David A. Snow Airport Manager, Kingston.	Algonquin Power	Stated that Amherst Island is not in any of the areas which fall under the Kingston Airport Zoning Regulations. However, the proponent should contact NAVCanada with respect to impacts on airways and aviation radar as well as navigational installations in the area. The NAVCanada contact would be landuse@navcanada.ca	Documented.

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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
August 29, 2012	May 10, 2012	Wayne Toms, Limestone School Board	Algonquin Power	Written request on recommendation of the school board that the project relocate tower S06 to 550 meters from the school property line as opposed to 550 meters from the centre of the school building.	Thanked him for his email regarding the proximity of the turbine S06 to the school. Stated that the setback distance from an institutional noise receptor such as an education facility is measure from the centre of the building, and that this distance is greater than 550 meters for this project. Provided a hyperlink to the draft site plan for the project, which provides turbine coordinates for the project. Provided project contact information.
December 20, 2012	December 20, 2012	Algonquin Power	Kingston Field Naturalist	Teleconference with KFN to discuss draft NHA/EIS.	Teleconference with KFN to discuss draft NHA/EIS.
March 5, 2013	April 19, 2013	Kingston File Naturalists	Sean Fairfield	Indicated opposition towards the construction of a wind facility on Amherst Island due to habitat fragmentation from construction of access roads, habitat loss from the damage to woodlots and wetlands, and bird and bat mortality during the operation of the turbines. Commented on the Natural Heritage Assessment and Environmental Impact Study Report. Provided separated comments for site investigation and evaluation of significant, Environmental Impact Study and Species at Risk. Concluded that the Kingston Field Naturalist (KFN_ believe that the report is incomplete and that further studies of birds and bat migration with radar, of turtle population and of butterfly migration are required. KFN advised that the environmental impact of the project has been grossly underestimated. KFN also strongly believes that two species at risk, Bobolinks and Eastern Meadowlarks, are at risk. Advised that the KFN remains firmly opposed to the project.	Thanked them for their correspondence. The project consultant (Stantec) completed a comprehensive assessment of the project study area in compliance with the Ministry of Natural Resources (MNR) reporting requirements. The MNR has provided a letter of confirmation indicating the report (including mitigation measures) was prepared using established MNR procedures and is acceptable. This letter will be included in the final Renewable Energy Approval application package.
March 11, 2013	N/A	Algonquin Power	WayneToms	Provided preliminary transportation plan information that is on the Township website. Included a web link to Town meeting minutes where road infrastructure information was presented.	No response required.

All Agencies/A Number of Agencies

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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
November 1, 2011	N/A	All federal agencies, provincial agencies and interest groups as identified on Project Distribution List (Appendix B to the Consultation Report)	Algonquin Power	Provided Notice of Public Meeting	No response required.
April 26, 2012	April 26, 2012	REFO	MOE, MNR, DFO, Transport Canada, CRCA, Stantec, Algonquin Power	Meeting invitation to Interagency Meeting. Purpose of meeting: Proponent requested REFO to organize an interagency meeting to discuss permits and approvals regarding the Amherst Island Wind Energy Project.	Meeting attended by: Nathan Fahey - REFO, Sandra Guido - MOE, Eric Prevost - MNR, Tracey Allison - DFO, Sue MacDonald - Transport Canada, Tom Beaubien - CRCA, Sean Fairfield - Windlectric, Rob Rowland - Stantec, Nancy Hartrup - Stantec, Andrew Taylor - Stantec.
August 24, 2012	N/A	All federal agencies, provincial agencies and interest groups as identified on Project Distribution List (Appendix B to the Consultation Report)	Algonquin Power	Provided Notice of Revised Draft Site Plan and Revised Study Area	No response required.
December 21, 2012	N/A	All federal agencies, provincial agencies and interest groups as identified on Project Distribution List (Appendix B to the Consultation Report)	Algonquin Power	Provided Notice of Public Meeting	No response required.
Ornge					
December 9, 2011	N/A	Sean Fairfield	Adam Biffin, Rick Harrop	N/A	Thanked Adam for the discussion held previously. Stated that Algonquin Power is currently undertaken the approvals process on behalf of Windlectric. Indicated interest in obtaining feedback from Adam regarding the preliminary layout, which was provided as an attachment to the email. Provided information about the location of an emergency helicopter pad on the island and its proximity from proposed turbine sites. interested about hearing safety concerns from Adam and his office.

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Appendix F4 - Telecommunication and Radar System Providers Comment/Response Summary

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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
January 16, 2012	N/A	Algonquin Power	Adam Biffin, Ornge Transport Medicine	Follow up to voicemails left. Requested that feedback be provided and suggested that a face to face meeting during the week would be possible if Adam was available.	None.
March 19, 2012	March 19, 2012	Adam Biffin, Ornge Transport Medicine	Stantec	<p>Indicated that upon consultation with their pilots: The ingress/egress arc of 335-135 degrees will have to change, influenced by the new tower to the east and the 200' tower 0.2nm away. They may be able to amend this to a smaller north arc for night ingress/egress. The current alignment of 033 deg on the approach cones will change.</p> <p>As soon as the projects starts raising the tower to the east they need to know and they will shut off the complete arc until it's been reassessed.</p>	Thanked Adamn for his comments.

Appendix F5

Municipal Comment/Response Summary

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Appendix F5 - Municipal Comment/Response Summary
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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
Loyalist Township					
March 29, 2011	N/A	Stantec	Loyalist Township	None required.	Met at Township office with Mayor (Bill Lowry), Chief Administrative Officer (CAO – Diane Pearce) and Director of Planning (Murray Beckel) to re-engage their office and re-introduce the proponent and its senior managers.
May 5, 2011	N/A	Stantec	Murray Beckel, Loyalist Township	None required.	Met at Township office with Director of Planning (Murray Beckel), Manager of Transportation and Solid Waste (Ed Adams), Director of Engineering (David Thompson), Amherst Island road representative (Gary Filson). In addition, a County of Lennox and Addington representative (Jim Klaver – Operations & Development Technologist) was in attendance. The purpose of the meeting was to discuss road infrastructure issues.
May 10, 2011	N/A	Stantec	Diane Pearce and Murray Beckel, Loyalist Township	None required.	Provided Draft Project Description Report
June 22, 2011	N/A	Stantec	Loyalist Township	None required.	Met at Township office with Director of Planning (Murray Beckel), Manager of Transportation (Ed Adams), and Ministry of Transportation engineering representative (Stuart Jones – Regional Contracts Engineer) to discuss road allowance issues and the Amherst Island ferry bubbler system.

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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
July 7, 2011	N/A	Stantec	Loyalist Township	None required.	Conference call with Township Manager of Transportation (Ed Adams) and Ministry of Transportation (Stuart Jones) engineering representative to discuss the Amherst Island ferry bubbler system
September 13, 2011	N/A	Stantec	Diane Pearce and Brenda Hamilton, Loyalist Township	None required.	Provided Notice to Engage in a Renewable Energy Project, public viewing copy of Draft Project Description Report, and the Municipal Consultation Form
September 22, 2011	No response required	Pamela Barnard, AMCT Assistant to the Clerk Loyalist Township	Brenda Hamilton; Diane Pearce; e.welbanks@kos.net; Fran Linkson; harrisjp@physics.queensu.ca; Murray Beckel; RedandGarry@aol.com; Samit Sharma; Sean Fairfield	Advised recipients that information from Stantec Consulting Ltd., regarding the Amherst Island Wind Energy Project – Notice of Proposal will be on the meeting agenda (attached to the email) under Information Items. Additionally, the Director of Planning and Development Services attached a report regarding the “Proposed Regulation – Renewable Energy Installations” listed under his section.	No response required
October 6, 2011	N/A	Stantec	Loyalist Township	None required.	Met at Township office with Township Director of Planning (Murray Beckel), Manager of Transportation (Ed Adams), Ministry of Transportation (Stacy Sweezey), Director of Engineering (David Thompson), Catarquai Region Conservation Authority (Steve Knetchel – General Manager and Tom Beaubiah - Biologist) and the County of Lennox and Addington (Jim Klaver). The purpose of the meeting was to present the preliminary project layout and obtain comments.
October 24, 2011	No response required	Loyalist Township	Sean Fairfield	Comments regarding road use agreement	No response required

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October 27, 2011	N/A	Sean Fairfield	Ed Adams, Loyalist Township	None required.	Noted there is a location proposed to cross the Township unopened road allowance. Advised Algonquin Power would like to plow this area for the stage 2 archaeology work. Advised if there are no issues than Algonquin Power will move forward with the Stage 2 Archaeology work on the unopened road allowance.
October 31, 2011	N/A	Sean Fairfield	Ed Adams, Loyalist Township	None required.	Noted a mistake was made and there are two locations to be ploughed, not one. Provided a map identifying the approximate location. Apologized for the mistake.
November 1, 2011	N/A	Sean Fairfield	Ed Adams, Loyalist Township	None required.	Noted the Township had advised if instructions are followed as previously discussed, Algonquin Power could proceed with the Stage 2 staking and ploughing on the two unopened road allowance sections.
November 1, 2011	N/A	Stantec	Diane Pearce and Brenda Hamilton, Loyalist Township	None required.	Provided Notice of Public Meeting, revised Draft Project Description Report (dated November 2011) and another copy of the Municipal Consultation Form
November 4, 2011	N/A	Sean Fairfield	Ed Adams, Loyalist Township	None required.	Provided a copy of the notification sheet regarding the planned Stage 2 archaeology work that was given to residents on the island.
November 10, 2011	No response required	Loyalist Township	Sean Fairfield	Notice of upcoming Council meeting and that information related to the Project has been added to the agenda.	No response required

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November 24, 2011	November 25, 2011	Sean Fairfield	Diane Pearce and Wayne Calver, Loyalist Township	Sean met Wayne Calver at a council meeting and wanted to send both him and Diane some information regarding: 1) responsibilities of municipalities with regard to the connection of renewable energy projects to the provincial power grid, and the associated use of roads and road allowances 2) General Information regarding Municipal Consideration under the Renewable Energy Approval	Thanked Sean for sending the valuable information.
December 8, 2011	December 8, 2011	Diane Pearce, Loyalist Township	Sean Fairfield	Would like to know how many attendees signed in at each of the December open houses. Would like details surrounding a poster about the economic benefits of the project, including the methodology for how it was calculated. Would like to know when poster board information would be posted to the project website.	Stated that final numbers have not yet been tabulated by Stantec but the rough values for attendees were: Island - 225, and Mainland - 130. Stated that poster boards would soon be available on the project website, and provided a pdf version of the documents. Provided explanation of the estimates, assumptions and calculations behind the property tax and economic value information presented at the open houses.
December 8, 2011	December 8, 2011	Diane Pearce, Loyalist Township	Sean Fairfield	Provided a correction to the financial calculation discussed on December 8th, based on the actual 2011 tax rate values. Provided an attachment supporting the tax rate value adjustment discussed in the calculations.	Provided the original estimated property tax payment to the Township and revised estimated annual property tax payment to the township. Noted the revision is based on new information regarding the exemption of equipment within potential Project components.
December 9, 2011	N/A	Diane Pearce, Loyalist Township	Sean Fairfield	None required.	Noted the Island POH had approximately 225 attendees and the Mainland POH had approximately 175 attendees. Advised the number of people who signed in is less than those who attended.

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December 16, 2011	No response required	Diane Pearce, Loyalist Township	Sean Fairfield; Andrea Cross; Laurie Kilpatrick	<p>Provided a draft of council meeting minutes pertaining to the project. Minutes included:</p> <p>Moved by Deputy Mayor Bresee and seconded by Councillor Ashley that the C.A.O.'s report, December 7, 2011 re: Additional Response to Request for Legal Opinion re: Green Energy Act and legal opinion from Tony Fleming, Cunningham, Swan, December 5, 2011 re: Algonquin Energy Request for Access to municipal roads be received and that the C.A.O. prepare a subsequent open session report that summarizes the content of the legal opinions provided by both Cunningham, Swan and Algonquin Energy. Motion carried.</p> <p>Moved by Councillor Ashley and seconded by Deputy Mayor Bresee that staff be directed to await Algonquin Energy's next contact through the C.A.O.'s office and request a proposal from Algonquin to begin discussions with Township staff to outline the company's requirements for the use of roads and road allowances and the proposed compensation to the municipality. Motion carried.</p>	No response required
January 10, 2012	January 10, 2012	Diane Pearce, Loyalist Township	Sean Fairfield	In response to a telephone call (January 9th) from Sean Fairfield in which he requested updated property mapping for Amherst Island as well as the building permit process for homes. Requested that Sean send his request via email to both Murray Beckal and Diane Pearce.	Sean emailed Murray and cc'd Diane to request: <ol style="list-style-type: none"> 1. shapefiles for the property mapping 2. request to be kept up to date on building permits for the island 3. zoning bylaws and regulations for construction on Amherst Island, term limits to building permits 4. updates on severance applications submitted
January 10, 2012	No response required	Diane Pearce, Loyalist Township	Sean Fairfield	Sean was CC'd on the distribution of a legal opinion summary that was distributed to John Harrison compiled from information provided by Cunningham Swan (the Township's solicitors) and from Algonquin Power.	No response required
January 16, 2012	January 16, 2012	Murray Beckel, Loyalist Township	Sean Fairfield	<p>Murray responded to the questions posed by Sean in an email on January 10th.</p> <ol style="list-style-type: none"> 1. I will speak with David Casemore, our GIS person 2. This is publically available on a monthly basis. We can circulate you the monthly report. 3. At the moment there is nothing in the by-law in terms of a house separation from a turbine. There are term limits on a building permit and I have attached the extracts from the Building Code Act 4. Yes this is possible, there were none in 2011. 	Thanked him for his response.

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January 19, 2012	No response required	Murray Beckel, Loyalist Township	Fran Linkson; David Casemore CC: Sean Fairfield	Requested that Algonquin Power be included in the circulation of any severance packages received from Amherst Island.	No response required
January 20, 2012	No response required	Pam Barnard, Loyalist Township	Sean Fairfield; Brenda Hamilton; Diane Pearce; Fran Linkson; Murray Beckel; Samit Sharma;	Advised that there are a number of requests for support from various Townships on the January 23rd, 2012 Council meeting under Items for action. These resolutions are regarding Green Energy projects, Wind Turbines and Low Frequency Noise. Stated that these could be reviewed on the Loyalist Township website.	No response required
January 24, 2012	January 24, 2012	Sean Fairfield	Diane Pearce and Murray Beckel, Loyalist Township	Provided a clarification of the estimated property taxes for the proposed project. This clarification was provided as an attachment to the email and was also updated on the project website.	Thanked Sean for sending the revisions.
February 1, 2012	N/A	Kerrie Skillen	Diane Pearce, Loyalist Township	None required.	Distributed the Notice of Draft Site Plan and Draft Site Plan Report for the project.
February 2, 2012	N/A	Stantec	Diane Pearce and Brenda Hamilton, Loyalist Township	None required.	Provided Notice of Draft Site Plan, and a copy of the Draft Site Plan Report

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February 6, 2012	No response required	Fran Linkson, Loyalist Township	Sean Fairfield	Provided the building permit summary for Loyalist Township for January 2012	No response required
February 13, 2012	No response required	Pam Barnard, Loyalist Township	Sean Fairfield	Provided copies of correspondence from the Association to Protect Amherst Island, Jim Bradley - Minister of the Environment, Harold Redehopf, and Chris Papertzian. These letters will be discussed at an upcoming council meeting.	No response required
February 29, 2012	N/A	Algonquin Power	Brenda Hamilton, Loyalist Township	None required.	Request for a copy of the building permit application and building permit approval for 4870 North Shore Road, Amherst Island.
March 8, 2012	No response required	Pam Barnard, Loyalist Township	Sean Fairfield	Provided the following details for agenda items in an upcoming town meeting : 1. Delegation from John Harrison, Association to Protect Amherst Island/SaveAI re: Request to Review Noise By-law. 2. Planning and Development Department – Report regarding Possible Opportunity for changes to Renewable Energy Approval System. 3. Information items – Three items under this section from the Association to Protect Amherst Island.	No response required
March 23, 2012	N/A	Sean Fairfield	Stantec	Forwarded information sent by Loyalist Township regarding a council meeting on March 26. This included a letter to council from the association to protect Amherst island outlining concerns including: health, risk to birds and the environment, property values, wind supply, community support, roads and tree cutting.	No response required

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April 13, 2012	N/A	Sean Fairfield	Diane Pearce, Loyalist Township	None required.	Provided a Notice of Stage 2 Archaeological Assessment Field Work. Noted planned work will be commencing early the following week. Requested to be kept updated on the discussion with staff and council regarding the investigation to an unopened road allowance.
April 23, 2012	April 23, 2012	Sean Fairfield	Diane Pearce, Loyalist Township	Thanked proponent for providing the information.	Provided a copy of the document outlining the economic benefits to Loyalist Township that was posted to the Amherst Island Wind Project website and distributed to some Kingston media contacts. Noted Algonquin Power would like to meet with members of Council to review the draft agreements. Advised Algonquin Power does not have any issues with making the draft Community Vibrancy Agreement and draft Roads Use Agreement available to the public.
April 30, 2012	N/A	Sean Fairfield	Diane Pearce, Loyalist Township	None required.	Advised the Project had hired a marine contractor to locate the MTO ferry air bubbler pipe. Requested this information to be passed along to Ed Adams. Noted the ASI marine will be mobilizing in the evening and will probably be in the water the following day.
May 1, 2012	Ongoing discussions	Kerry D. Rousselle Executive Assistant, Loyalist Township On behalf of Mayor Lowry and Loyalist Township	Algonquin Power	A letter to indicate that the township is open to discussing a community benefit agreement with Windtetric but would like to note that discussion of such an agreement should not be construed as an expression of the council's support for or endorsement of the project should it proceed or not.	Ongoing discussions.
May 7, 2012	May 8, 2012	Diane Pearce, Loyalist Township	Algonquin Power	Diane emailed to request information regarding the reasons for ploughing to the south of Second Concession in the region of 5000 Second Concession. Stated that there is nothing on the draft site plan to indicate a proposed road or underground cable.	Stated that adjustments to proposed access roads and collector lines were being considered and this required some additional plowing. Also stated that he would like the opportunity to make a brief presentation to council on May 14th and could call Diane to discuss this presentation.
May 9, 2012	None required.	Fran Linkson, Loyalist Township	Algonquin Power	Building Department - New Home Starts and Commercial Projects by Geographical for March and April. Loyalist Township Monthly Building Permit Summary for March and April.	No response required

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May 10, 2012	None required.	Darren Keyes Senior Operations Manager - Marine Services Group ASI Group (ASI)	Algonquin Power/Diane Pearce	ASI Group will be conducting a survey of the proposed route for the submarine cable on behalf of Algonquin Power. The crew intends to be on site from May 14th to 28th pending weather conditions. Provided a description of the vessel "Inspector" and contact information for the crew. Attached a survey overview map. This information was forwarded to Loyalist Township by Algonquin Power.	No response required
May 14, 2012	N/A	Sean Fairfield	Diane Pearce, Loyalist Township	None required.	Provided presentation slides for the May 14, 2012 Council meeting.
June 26, 2012	N/A	Sean Fairfield	Diane Pearce, Loyalist Township	None required.	Advised in approxmatley the next 2-3 weeks, consulting engineers will be undertaking bore hole drilling on private lands. Noted the work is for investigative purposes only for design assessments.
August 16, 2012	None required.	Kerry Rousselle, Loyalist Township	Sean Fairfield	Provided an original copy of the letter providing approval to conduct studies in unopened road allowance.	None required.
August 21, 2012	21-Aug-12	Diane Pearce, Loyalist Township	Sean Fairfield	Requested to be advised in advance of any plans to bring heavy equipment to the island and where work is planned to be done.	Noted boring equipment is a rubber track unit used for geotechnical invesigations. Advised the unit was brought on the island using a float. Noted when using paved roads Hatch coordinates the movement of the drill rig to be brought in on a float vehicle (if travelling along a paved road). Advised if Hatch needs to use a gravel road they have been having the machine travel on its own without being floated to the location. Noted ploughing on private land is for archaeological assessment purposes.

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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
August 23, 2012	N/A	Stantec	Diane Pearce and Brenda Hamilton, Loyalist Township	None required.	Provided Notice of Revised Draft Site Plan, and a revised Draft Project Description Report (dated August 2012)
August 23, 2012	N/A	Stantec	Murray Beckel, Loyalist Township	None required.	Provided revised Draft Project Description Report
August 23, 2012	N/A	Sean Fairfield	Diane Pearce, Loyalist Township	None required.	Noted a survey company in the unopened road allowance completing work and after the survey ploughing will be done where it can. Advised Stantec's biologist was in the area and examined the area for any nest birds (none were found) - information will be e-mailed to the MNR.
September 14, 2012	N/A	Sean Fairfield	Diane Pearce and Alida Moffatt, Loyalist Township	None required.	Advised the Project team is interested in moving forward with a non invasive geotechnical assessment (no digging) along 8 sections of the public road allowance on the island. Provided a package describing the proposed investigation.
September 20, 2012	September 20, 2012	David MacPherson, Loyalist Township	Sean Fairfield	Advised Township staff have reviewed the proposed non invasive geotechnical investigation and have no concerns as long as work is carried out as described. Inquired about when the crew would be on site and investigations would begin.	Thanked correspondent for e-mail. Noted a schedule would be forwarded.
September 20, 2012	N/A	Sean Fairfield	David MacPherson, Loyalist Township	None required.	Advised an additional MASW location has been added to the work list. Provided map with the added location identified.
September 21, 2012	None required.	Diane Pearce, Loyalist Township	Sean Fairfield	Provided the Emergency Protocol. Noted after delivering the ambulance to Stella, the ferry remains at the Stella dock until the ambulance returns from the scene of the emergency. Advised if the ambulance arrives at the Millhaven dock by the time the ferry returns, all vehicles must remain onboard unless there is no space for the ambulance.	None required.

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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
November 7, 2012	N/A	Stantec	Loyalist Township	None required.	Met at Township office with Township CAO (Diane Pearce), Director of Engineering David Thompson), and Manager of Transportation (David MacPherson) to discuss draft Transportation Plan information from consultant.
November 13, 2012	None required.	Kerry D. Roussele Executive Assistant, Loyalist Township	write2us@ontario.ca; minister.moe@ontario.ca; Algonquin Power	Further to Council's direction, attached are reports and correspondence regarding Windlectric/Algonquin Amherst Island Wind Project – Correspondence from Amherst Island Property Owners and Ernestown Wind Project - Information Compiled in Response to Ernestown Wind Concerns.	No response required
December 3, 2012	N/A	Stantec	Diane Pearce, Loyalist Township	None required.	Provided Draft REA Reports and updated Municipal Consultation Form
December 17, 2012	December 17, 2012	Diane Pearce, Loyalist Township	Sean Fairfield	Township asked for a soft copy of the draft REA reports.	Provided soft copy of the draft REA reports to the Township.
December 21, 2012	N/A	Stantec	Paul Snider, Loyalist Township	None required.	Provided Notice of Public Meeting and draft REA Reports for Public Review.
January 18, 2013	N/A	Stantec	Loyalist Township	None required.	In person replacment of Underwater Archaeological Assessment Report
January 21, 2013	None required.	Diane Pearce, Loyalist Township	Algonquin Power	Provided a copy of the notice to be printed in local newspapers regarding: A Public Information Session and Town Hall Meeting regarding Road Use related to the proposed Amherst Island Wind Project will be held at the Amherst Island Community Centre (Public School), 5955 Front Road, Stella, Ontario.	No response required
February 5, 2013	N/A	Stantec	Diane Pearce, Loyalist Township	None required.	Provided Draft Property Line Setback Assessment Report

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February 13, 2013	None required.	Kerry Rousselle, Loyalist Township	Algonquin Power	Provided a copy of communication with the Ministry of Environment indicating that the Township requires an additional 1.5 months to review the technical documents provided by the project and complete the municipal consultation form.	No response required
February 28, 2013	March 1, 2013	Christienne Uchiyama	Jim Sova, Loyalist Township	Stantec Heritage Planner attended the Heritage Committee meeting. Discussed draft Heritage Assessment Report. Received comments and questions from Committee.	Stantec's Heritage Planner attended the Township Heritage Committee meeting. The purpose of the meeting was to discuss the draft Heritage Assessment Report. During the meeting the Heritage Planner addressed questions and comments related to the report. The Heritage Committee asked that the Heritage Planner visit the island with one of their committee members to look at locations of heritage resources.
March 5 & 6, 2013	N/A	Stantec	Heritage Committee, Loyalist Township	None required.	Stantec's Heritage Planner toured the island with a member of the Heritage Committee and local island residents to look at locations of heritage resources.
March 18, 2013	March 19, 2013	Diane Pearce, Loyalist Township	Kerrie Skillen	Diane called asking for a writable/word version of the Municipal Consultation Form	Sent her link to MOE website. Then provided a Word version of the filled out report (originally sent December 2012)
March 13, 2013	March 14, 2013	Kerry Rousselle, Loyalist Township	Algonquin Power	A memo to Stantec Consulting indicating that the completed Municipal Consultation Form will be forwarded to the Ministry on April 3rd 2013, subject to approval by Council.	Acknowledged receipt of the Town memo. Indicated that a copy of the Town's approved memo will be included in the project consultation report. When Town comments are received on April 3 the project will reasonably respond.
March 22, 2013	None required.	Windelectric Inc., Sean Fairfield	Diane Pearce and Murray Buckel, Loyalist Township	Provided draft Municipal Consultation Form report. The report addresses potential development issues and notes opportunities for feedback by Council to the Ministry via a municipal consultation form.	No response required
March 28, 2013	March 28, 2013	Murray Beckel, Loyalist Township	Sean Fairfield	Provided references from draft REA reports on the size of the maintenance building.	Clarified the maintenance building footprint is approximately 1100 m ² (basic dimensions of the building would be approx. 30 m x 60 m) and the entire yard is approx. 4900 m ² . Advised this error has been identified in the draft PDR and Draft D&O and will be amended for the final submittal.
April 3, 2013	April 5, 2013	Diane Pearce, Loyalist Township	Sean Fairfield	Returned Municipal Consultation form with comments.	Provided attachment which included the response letter acknowledging the receipt of the Township municipal consultation form package.

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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
April 5, 2013	April 5, 2013	Diane Pearce, Loyalist Township	Sean Fairfield	Thanks proponent, and indicated the Township looks forward to receiving comments.	Provided attachment which included the response letter acknowledging the receipt of the Township municipal consultation form package.
April 8, 2013	April 8, 2013	Diane Pearce, Loyalist Township	Sean Fairfield	Requested comment on a letter that came to the Township from an Amherst Island Resident re: "each turbine host become financially responsible for the safety issues and potentially, the expensive decommissioning of each turbine at the end of its life" and "are the potential hosts aware of these legal & contractual obligations?"	Noted the Project developer is responsible (not the landowner) for all financial issues (including safety and decommissioning costs) regarding the proposed Project construction and operation.
County of Lennox & Addington					
April 26, 2011	May 5, 2011	County of Lennox & Addington	Stantec	Meeting invitation.	Meeting at Township office with Director of Planning Murray Beckel, Manager of Transportation, Director of Engineering. Also in attendance were County of Lennox and Addington representatives.
May 10, 2011	N/A	Stantec	Larry Keech, County of Lennox & Addington	None required.	Provided Draft Project Description Report
September 13, 2011	N/A	Stantec	Larry Keech, County of Lennox & Addington	None required.	Provided Notice to Engage in a Renewable Energy Project, public viewing copy of Draft Project Description Report, a the Municipal Consultation Form.
October 6, 2011	N/A	Stantec	County of Lennox & Addington	None required.	Meeting at Township office with Director fo Planning, Manager of Transportation, Ministry of Transportation, Catarquai Region Conservation Authority, and the County of Lennox & Addington. The purpose of the meeting was to present the preliminary project layout and obtain comments.
November 1, 2011	N/A	Stantec	Larry Keech, County of Lennox & Addington	None required.	Provided Notice of Public Meeting, revised Draft Project Description Report (dated November 2011) and another copy of the Municipal Consultation Form.

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Date of Correspondence	Date of Response	From	To	Contents of Correspondence	Project Response
December 15, 2011	No response required	Larry Keech, County of Lennox & Addington	Rob Rowland	<p>Stated that the County has reviewed the draft project description report. Provided comments including:</p> <p>The County's interests will be primarily related to the impact of constructions on County roads and right of ways</p> <p>New entrances to County roads will be subject to permitting</p> <p>Infrastructure to be installed within a right of way of a County road will be subject to permitting</p> <p>Traffic management plans will be required</p> <p>Requested that the document "County of Lennox and Addington - consultation for renewable energy projects" be reviewed. Stated that the project is proposed in an area where the County has no jurisdiction over roads so some of the comments provided may not be applicable.</p>	No response required
August 13, 2012	N/A	Stantec	County of Lennox & Addington	None required.	Met at County office with County of Lennox and Addington Operation and Development staff, Mr. Jim Klaver, and Mr. Steve Roberts, (road infrastructure) to discuss County roads.
August 23, 2012	N/A	Stantec	Larry Keech, County of Lennox & Addington	None required.	Provided updated Draft Project Description Report
August 23, 2012	N/A	Stantec	Larry Keech, County of Lennox & Addington	None required.	Provided Notice of Revised Draft Site Plan, and a revised Draft Project Description Report (dated August 2012)
December 3, 2012	N/A	Stantec	Larry Keech, County of Lennox & Addington	None required.	Provided Draft REA Reports and updated Municipal Consultation Form
December 21, 2012	N/A	Stantec	Larry Keech, County of Lennox & Addington	None required.	Provided Notice of Public Meeting and draft REA Reports for Public Review.
January 18, 2013	N/A	Stantec	County of Lennox & Addington	None required.	In person replacment of Underwater Archaeological Assessment Report
February 5, 2013	N/A	Stantec	Larry Keech, County of Lennox & Addington	None required.	Provided Draft Property Line Setback Assessment Report

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April 3, 2013	April 3, 2013	Jim Klaver, County of Lennox & Addington	Kerrie Skillen	Advised that the County has not yet submitted the Municipal Consultation Form for project. Requested to be advised of the status of the application and if awaiting the County's forms or if beyond this stage of the process.	Spoke with Jim Klaver and explained, indicating that the Project Team would still want County's comments. County indicated that they would send comments as soon as possible, knowing that the deadline was March 15, 2013.