

## Community Working Group Meeting # 3

Amherst Island Wind Energy Project / 160960595

Date/Time: March 30, 2017 / 6:45-9:15 PM  
 Place: Amherst Island Public School  
 Next Meeting: TBD  
 Attendees: Ariel Bautista (Windlectric), Tim Sullivan (Windlectric), Katharine Myrans (Stantec), Emma Malcolm (Stantec), Gwen Lauret (local resident), Larry Fleming (local resident), Janet Grace (local resident), Duncan Ashley (Loyalist Township), Chris Raffael (MOECC)  
 Absentees: Paul McCorquodale (Windlectric)  
 Distribution: All Committee Members

**Safety Moment:** Facilitator invited CWG members to provide a safety moment.

Item:	Action:
<p>Tim Sullivan was introduced to the CWG members. Tim Sullivan is the Local Development Manager for the Project. A component of his role is to respond to community questions.</p> <p><b>Review of Agenda and Action Items from CWG # 2</b></p> <p>The agenda was reviewed by the group. It was agreed that the current agenda will be used moving forward but that CWG members can forward additional items to the facilitator in advance of the meetings.</p> <p>Action items from the February 13, 2017 meeting were reviewed. The status updates are as follows:</p> <ol style="list-style-type: none"> <li>1) Windlectric posted a link on the Project website to the IESO's FAQ page for FIT contracts.</li> <li>2) The CWG ToR was posted on the Project website.</li> <li>3) Windlectric is developing a community benefits page on the Project website which will be located under Public Information.</li> <li>4) Windlectric set up a bounce-back email notification from Project email address so confirm automatic receipt of emails</li> <li>5) Windlectric continues to review options for setting up an office on the island. Windlectric currently has a temporary off-island office that is used primarily by construction contractors. Windlectric considered the general store, the church and some homes for rent or sale by local land owners. Windlectric is continuing to explore options for a local office and will contact Murray Beckel</li> </ol>	<p>Windlectric to finalize and post community benefits information page on the Project website.</p> <p>Windlectric to contact Murray Beckel at the Township to discuss setting up a permanent trailer as a local office.</p>

<b>Item:</b>	<b>Action:</b>
<p>at Loyalist Township to further discuss what is required (e.g., minor variance) to locate a permanent trailer office on lands owned by participating landowners.</p> <p>6) Windlectric provided a rough schedule for the mainland dock construction in the pre-construction report, which is available on the Loyalist Township website. Construction on the mainland dock has now stopped due to in-water works timing restrictions (for fish). Construction of the mainland dock will resume July 1, 2017 for in-water works portions and could be earlier for land-based works.</p> <p>7) Windlectric will distribute a flyer asking residents how best to spend the \$7500.00 donation. The CWG agreed that a “drop-box” set up near Centennial Park where people can drop off suggestions was the best approach to receiving feedback. Windlectric will contact David MacPherson at Loyalist Township to confirm there is no by-law to setting up a drop box.</p> <p>8) Windlectric posted the CWG # 2 Question and Answers on the Project website.</p> <p>9) Windlectric indicated that information on safety regarding pedestrian and vehicle interactions with flag-men can be found in the Operations Plan on the website.</p> <p>10) Windlectric has updated the February 7, 2017 Operations Plan. The latest version of the Operations Plan (March 28, 2017) is available on both the Project website and the Loyalist Township website. CWG members are to confirm whether they can access and print the schedules in the newest Plan.</p> <p>11) Windlectric is preparing a community newsletter and is aiming to have a first draft of a newsletter prepared this month. The newsletter would include Tim Sullivan’s contact information. Windlectric will reach out to Murray Beckel at the Township to determine whether an electronic information board can be posted near the ferry and continues to consider alternate communication methods.</p> <p>12) Windlectric requested feedback from the CWG members on the Q&amp;A process to date. CWG members identified that Windlectric has been unable to respond to most inquiries in the 3-5 day response time listed on the website. Windlectric agreed that they should remove the commitment to respond in 5 days and they will continue to do their best to respond in a timely manner. CWG members suggested the website provide phone numbers for people to call if their questions are urgent. Windlectric has Tim Sullivan and the Dan Perrin’s telephone numbers on the Project website.</p>	<p>Windlectric to contact David MacPherson at Loyalist Township to confirm there is no by-law again setting up a drop-box at Centennial Park.</p> <p>Windlectric to finalize and distribute a community newsletter and look into an electronic board.</p> <p>Windlectric to remove 3-5 business day commitment for responding to public inquiries from the Project website.</p>

<b>Item:</b>	<b>Action:</b>
<p>13) Windlectric will ensure the names of the cemeteries are correct in the latest version of the Operations Plan.</p> <p>14) Windlectric will provide a written explanation of the zoning/designation of the Invista property. An explanation was provided by Chris Raffael of MOECC on the parkland designation at the last CWG meeting, and members of the public can refer to CWG # 2 meeting notes for additional information. To provide further clarification, Windlectric will prepare a written explanation.</p>	
<p><b>Company Updates</b></p> <p>Updates from Ariel and Tim were provided throughout the evening in response to questions.</p>	
<p><b>CWG #3 Review of Submitted Questions</b></p> <p>Windlectric provided the CWG members with a log of all questions received by the Company from members of the public from February 14, 2017 through March 30, 2017. The facilitator read each of the questions aloud, and the company provided answers.</p> <p><u>Follow-up to Question # 5</u></p> <p>Q: Doesn't the CPU still need to be issued?</p> <p>A: The Invista properties have valid CPUs in place that are not related to the Project. The current CPU amendment has not yet been approved, and no work has been completed at the site up to this point.</p> <p><u>Follow-up to Question # 7:</u></p> <p>Comment: There is still confusion around the parkland designation for the Invista lands.</p> <p>A: Chris Raffael (MOECC) provided another explanation to CWG members to clarify the designation of "parkland" in the context of the Invista property. It was explained that the 'parkland' designation is a classification under the Brownfields Regulation to describe a low assessed level of contaminants at a property that has had industrial usage. The contaminants are low enough that the land could be used as parkland but the lands in question are private property and not actual parkland.</p> <p><u>Follow-up to Question # 12:</u></p> <p>Q: In the unlikely event of interference to telecommunication systems on the Island, Windlectric confirmed that mitigation methods would be</p>	<p>Windlectric to update the Question and Answer document where indicated to clarify responses prior to posting online.</p>

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<p>assessed on a case by case basis and that related costs would be covered by Windlectric.</p> <p><u>Follow-up to Question # 12 &amp; 13:</u></p> <p>Q: If there is interference, will Windlectric pay for the mitigation measures?</p> <p>A: Yes, if the interference is the result the Project, Windlectric will pay for the mitigation. However, CWG members agreed that cellphone service across the Island is intermittent and the quality of cellular service varies at different locations. Windlectric will evaluate potential impacts again by consulting with a telecom expert, using the latest layout.</p> <p><u>Follow-up to Question # 16:</u></p> <p>CWG members discussed whether the current CWG meetings are effective at disseminating information to the public. CWG members felt that the question and answer method and posting of information online was effective but shared feedback from the public that suggested the CWG meetings are ineffective because the public doesn't trust the information coming from the meetings. A discussion ensued on how to make the meetings more transparent, whether to open some CWG meetings for public viewing/participation or whether to invite some APAI members to watch the meetings. Most members felt that interruptions from the public would not be useful during the meeting and that the public needed a way to ask questions in person and get answers. Windlectric confirmed that they would be hosting a town hall meeting soon. Windlectric will also consider hosting information sessions (open houses) in addition to a town hall meeting where people can speak directly to company representatives.</p> <p>Q: Who is Windlectric's new partner for the Project? Why did the sale include an option for Windlectric to purchase shares back within 90 days of the Project becoming commercially viable? Can Windlectric provide a written explanation on why the sale occurred and what the benefit is?</p> <p>A: Windlectric cannot at this point disclose who the partner for the Project is, but expects that this information will be released to the public in the near future. The Project is still owned and operated by Windlectric who is a subsidiary of Algonquin Power. Chris Raffael (MOECC) confirmed through their legal review that the ownership has not changed and that it is not uncommon for shares to be sold or purchased. Windlectric clarified that the sale has no effect on Algonquin Power's involvement in the Project, the obligations and commitments under REA and any permits for the Project.</p>	<p>Windlectric will announce a date for a Town Hall in the near future.</p> <p>Windlectric will continue to consider other methods to involve the community in the Project.</p> <p>Windlectric will consider providing a written explanation answering the questions posed by CWG members where there is no commercial confidentiality.</p>

<b>Item:</b>	<b>Action:</b>
<p><u>Follow-up to Questions # 17 and #18:</u></p> <p>Note: <b>existing questions 18 and 19 are to be merged into one question (#18).</b></p> <p>Q: Why doesn't using the terminal to transport materials for the project make it part of the Project Location? What kind of communication plan do you have for emergencies?</p> <p>A: Windlectric confirmed that during the REA process, a delineation of the Project Location was made and approved by MOECC, and this does not include the Picton Terminal as part of the Project Location. This was confirmed by Chris Raffael (MOECC).</p> <p>Chris also indicated that at the time the barge was sinking, there was no tie with the Project – no materials for the Project were on the barge (it was empty) and the barge wasn't on route to the Project. Chris discussed environmental regulations for spills and liability and explained that because the barge is under private contract– the ownership and control at the time of that spill is the responsibility of the owner of the barge (in the same way that a trucking company would be liable for issues en route to a delivery for a customer). The Coast Guard is the lead agency responsible for managing the investigation of the spill, and interested members of the public should get in touch with the Coast Guard if they want to get a comprehensive incident report. Windlectric will consider posting something else on their website to address the incident when they have received information from the Coast Guard.</p> <p>Comment: A CWG member recommended that even though Algonquin isn't liable for the spill they should have a crisis communications program in place so that someone from Algonquin can provide responses to the community when members of the public want to ask questions about any incidents in the future. The template for emergency communications for the barge docks was provided by the Township.</p> <p>A: An emergency response and communications plan was part of the REA and will be followed. Windlectric will review the communications template and prepare something similar for the Project.</p> <p>Q: Isn't there already a Marine Safety and Logistics Plan?</p> <p>A: Yes, the Marine Logistics and Safety Plan has been considered and accepted by the MOECC prior to start of construction.</p>	<p>Windlectric will consider posting something on the Project website to address the incident at Picton Terminal.</p> <p>Windlectric to review the communications template from the Township and create a version for the Project.</p>

<b>Item:</b>	<b>Action:</b>
<p><u>Follow-up to Question # 21:</u></p> <p>Clarification: The whole Project is approved and permitted under the REA. Additional permits, outside the REA, are required for specific aspects of the Project (e.g., Fill permits, conservation authority). Construction is only occurring where all permits have been obtained.</p>	
<p><b>CWG Discussion and New Questions</b></p> <p>CWG members presented new questions to the Company for discussion. The issues raised are detailed below:</p> <p>Q: Fuel trucks seem to be coming in at any time of the day – can they not be confined to the Wednesday 6AM runs?          A: Windlectric will follow up to check on the contractors schedule for fuel trucks and to provide a response.</p> <p>Q: Have the geotechnical studies been completed for the roads?          A: Yes, the studies have been incorporated into the latest Operations Plan.</p> <p>Q: Three emails have been sent by one resident that have not yet received a response.          A: Windlectric apologizes, and recognizes that there have been some issues with responding to emails. Please provide emails to us and we will respond as soon as possible.</p> <p>Q: Does Windlectric believe that they have started the Project?          A: Yes, the Notice to Proceed was published on December 22, 2016.</p> <p>Q: Does Windlectric agree that they have started the Project without having all permits in place?          A: Yes, but this does not mean that Windlectric is working in breach of permits. Only areas that have all permits in place are under construction.</p> <p>Q: Has Windlectric always been able to stockpile aggregate? Was this Project component part of the REA?          A: Yes, this is described in the Storm Water Management Plan that has been approved by MOECC.</p>	<p>Windlectric to follow up with contractor about schedules for fuel trucks.</p>

<b>Item:</b>	<b>Action:</b>
<p>Q: Can Windlectric provide an overview of the meeting between Algonquin Power and the school trustees?</p> <p>A: Yes, there were a number of attendees from Algonquin Power, the PTA committee and trustees from the school. Major issues discussed related to safety, bus and school routes. The meeting was scoped to discuss only issues directly related to how the Project interacts with the school. We discussed providing weekly and daily updates to the school about when Windlectric is going to be on the roads. Communication methods between Windlectric and the school were also discussed. Additional meetings will be held before the school year is done. Windlectric will adjust work schedules based on school bus routes and schedules.</p> <p>Q: Who can residents contact if they want to information about hosting local workers for room and board?</p> <p>A: Windlectric will contact Pennecon to see if they have any information to provide to local residents about this.</p> <p>Q: Do you have access to all roads for construction?</p> <p>A: The Road Use Agreement has not been finalized with Loyalist Township but Windlectric does have entrance permits, culvert permits and fill permits in place. It is a misconception that the Road Use Agreement needs to be in place right now. For the current stages of work, a Road Use Agreement is not required.</p> <p>Comment: Local residents are generally concerned about contamination to the water supply.</p> <p>A: Windlectric will continue to provide information as needed on water safety.</p> <p>Comment: There is a blind corner with a speed limit of 80km/hr where several accidents have almost occurred when cars travelling quickly along the road have to stop because of slow moving trucks.</p> <p>A: Windlectric will look into having the speed limit reduced here and into other safety measures.</p> <p>The next CWG Meeting (CWG #4) was proposed to be held on April 27, 2017 from 6:45PM – 8:45pm. To be confirmed.</p>	<p>Windlectric to follow-up with contractors about options for housing workers.</p> <p>Windlectric to look at how to reduce speed limit where cars may interact with slow moving trucks and for blind corners.</p>

<b>Item:</b>	<b>Action:</b>
<b>The meeting adjourned at 9:15 PM</b>	

The foregoing is considered to be a true and accurate record of items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

**Stantec Consulting Ltd.**

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