

# Meeting Record



**Stantec**

## Liaison Committee – Meeting #6 (conference call)

Amherst Island Wind Energy Project

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Date: Thursday, December 13, 2012  
Place: Conference call  
Time: 5:00 pm to 5:45 p.m.  
Next Meeting: To be determined  
Attendees: Janet Scott, Nancy Pearson, Tom Sylvester, and Zander Dunn (Members)  
Sean Fairfield (Algonquin Power)  
Alex Tsopelas (Algonquin Power)  
Rob Rowland (Stantec)

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Discussion Item	Action
<b>1. Confirm agenda</b>	<ul style="list-style-type: none"><li>• None</li></ul>
<b>2. Introduction of Alex Tsopelas (Project Manager for the project)</b> <ul style="list-style-type: none"><li>• Alex introduced himself to the group</li><li>• If members have any questions they can also contact Alex (he provided his phone number: (905) 829-6388)</li></ul>	<ul style="list-style-type: none"><li>• None</li></ul>
<b>3. Provide Project Status Update</b> <p>Provided an overview of the project since the last meeting, including:</p> <ul style="list-style-type: none"><li>• Algonquin updated members on the work that has been ongoing in developing the project draft Renewable Energy Approval (REA) technical documents.</li><li>• Algonquin has delivered to Loyalist Township the project draft REA technical documents for their review. The Township has 90 days for review of the documents, prior to the final project open house(s), and to complete the Municipal Consultation form and submit to the Ministry of Environment.</li><li>• Draft Natural Heritage Assessment and Cultural Heritage and Archaeological reports have been submitted to the MNR and MTCS.</li><li>• Algonquin has signed an Indemnity Agreement with the Township to pay for their staff to hire a 3 party consultant to review the draft REA technical documents.</li></ul>	<ul style="list-style-type: none"><li>• PLC member inquired if a hard copy draft REA technical reports could be placed on the island in a location where the public could review.</li></ul> <p>Algonquin had no issues with this suggestion and asked the members if they had any ideas where the document could be placed. The one suggestion by members was perhaps the ferry office on the island. Algonquin committed to asking the Township senior management representative if this could be possible.</p>

Discussion Item	Action
<ul style="list-style-type: none"><li>Algonquin is working with Stantec to coordinate the dates for the final public open house(s). It is estimated that the first week of March would be the period, pending the booking of venues. The plan would be to submit to the public notice letters of the dates of the public open house(s).</li><li>Additional information in the public notices will inform the public about the delivery of a hard copy of the draft REA technical report to the County, First Nations and the Township for public review. The draft REA technical reports will also be posted on the project web site (<a href="http://www.amherstislandwindproject.com">www.amherstislandwindproject.com</a>).</li><li>The REA regulations require that the public have 60 days period to review the draft REA technical documents.</li><li>A PLC member inquired about the use of island roads. Algonquin submitted to the Township transportation and conceptual route plans with typical engineering information for review and comment. Several discussions have been held with Township staff to discuss further information they require. Question – the road work at certain corners will that be permanent or temporary. The plan is this civil work would be temporary.</li><li>Algonquin is communicating with the Township regarding the draft Community Vibrancy Agreement and draft Road Use Agreement.</li></ul>	
<p><b>5. Other</b></p> <ul style="list-style-type: none"><li>None</li></ul>	<ul style="list-style-type: none"><li>None</li></ul>
<p><b>7. Next Meeting Date and Adjourn</b></p> <ul style="list-style-type: none"><li>TBD</li></ul>	

The conference call adjourned at approximately 5:45 pm.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

**Algonquin Power Co.**

Sean Fairfield  
Manager – Environmental Planning  
Algonquin Power Co. (on behalf of Windlectric Inc.)